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28 November 2014

A meeting of the **OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 10 DECEMBER 2014** at **6:00 PM**.

Agenda Items	Time	Item Titles
1.	18:00	WELCOME AND APOLOGIES
2.	18:03	DECLARATIONS OF INTEREST
3.	18:05	MINUTES - OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP - 10 SEPTEMBER 2014
4.	18:10	Issues raised by Community Councils
5.	18:15	COMMUNITY COUNCIL BY-ELECTIONS UPDATE (Pages 9 - 12) Report by Area Governance Officer
6.	18:20	COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE MEETING - HIGHLIGHTS (Pages 13 - 14) Report by the Community Planning Manager
7.	18:25	AREA GOVERNANCE REVIEW REPORT
7(a)		Area Community Planning Group - Terms of Reference (Pages 15 - 22) - Report by Community Governance Manager
7(b)		Area Community Planning Group Membership (Pages 23 - 24) - Report by Community Governance Manager
8.	18:30	SOA Local Development Action Plan Phase 2 Update (Pages 25 - 38) Report by Community Governance Manager
9.		Outcome 6. People live in safer and stronger communities
9(a)	18:40	Police Scotland

Agenda Items	Time	Item Titles
9(b)	18:45	Scottish Fire and Rescue
9(c)	18:50	Highlight/Exceptions report - Oban, Lorn and the Isles Community Safety Forum (Pages 39 - 40) - Report by Community Safety Coordinator
10.		Outcome 2. We have infrastructure that supports sustainable growth
10(a)	18:55	Roads and Coastal Erosion - Update by Tiree Community Council
10(b)	19:05	Community Council Community Broadband Scotland (Pages 41 - 56) - Presentation by Development Officer
10(c)	19:20	CalMac Timetables 2014/15
11.		Outcome 5. People live active, healthier and independent lives
11(a)	19:25	NHS Highland - Mental Wellbeing (Pages 57 - 62) - Report by Sam Campbell, NHS Highland
11(b)	19:30	Mull Health Issues (Pages 63 - 70) - Update by Caroline Henderson
11(c)	19:40	Health and Social Care Integration (Pages 71 - 74) - Report by Project Manager – Integration
11(d)	19:45	Argyll Voluntary Action (Pages 75 - 76) - Report by Glenn Heritage, AVA
12.		Outcome 3. Education, skills and training maximises opportunities for all
12(a)	19:50	New Oban High School (Pages 77 - 102) - Report by Schools Development Project Manager
12(b)	20:05	HMI Inspection of Oban High School (Pages 103 - 112) - Report by Community Development Officer
13.		OUTCOME 1: IN ARGYLL AND BUTE THE ECONOMY IS DIVERSE AND THRIVING
13(a)	20:15	Business Gateway (Pages 113 - 114) - Report by Business Gateway Advisor
14.	20:20	AOCB
15.	20:25	Date of next meetings
Close Meeting	20:30	

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN
on WEDNESDAY, 10 SEPTEMBER 2014**

Present: Councillor Alistair MacDougall (Chair)

Councillor Roddy McCuish Councillor Neil Macintyre
Councillor Elaine Robertson

Shirley MacLeod, Argyll and Bute Council
Lorna Elliott, Argyll and Bute Council
Graeme Forrester, Argyll and Bute Council
Rona Gold, Argyll and Bute Council
Laura MacDonald, Argyll and Bute Council
Callum Robertson, Argyll and Bute Council
Stuart McCracken, Argyll and Bute Council
Chief Inspector Marlene Baillie, Police Scotland
Archie Maguire, Police Scotland
Martin Hill, Scottish Fire and Rescue
Veronica Kennedy, NHS Highland
Alistair McLaren, Argyll Voluntary Action
Mo MacDougall, SSE
Shona Horn, SSE
Marri Malloy, Oban Community Council
Jessie MacFarlane, Oban Community Council
Duncan Martin, Oban Community Council
David Gallant, Oban Community Council
Kate Winton, Oban Community Council
Sandra Russell, Oban Community Council
Margaret Adams, Ardhattan Community Council

1. WELCOME AND APOLOGIES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES - OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP - 11 JUNE 2014

The Minutes of the Oban, Lorn and the Isles Community Planning Group meeting of 11th June 2014 were approved as a correct record.

4. AREA GOVERNANCE REVIEW REPORT

(a) AREA COMMUNITY PLANNING GROUP - TERMS OF REFERENCE

A report detailing the governance of Area Community Planning Groups which is currently under review and the process involved for strengthening the Terms of Reference under which the Area Community Planning Group operate, was considered.

The Group felt that appropriate support mechanisms should be explored to enable more Community Councils to become involved

Decision

The Community Planning Group agreed the revised Terms of Reference and agreed that the proposed Terms of Reference be adopted at the Community Planning Partnership on 31st October.

(Ref: Report by Area Governance Manager dated 10th September 2014, submitted).

(b) SOA LOCALISED DELIVERY

A report detailing the Argyll and Bute Community Partnership SOA/Community Plan and the need to include localised delivery and a methodology to take forward the development of localised SOA plans was considered.

Decision

The Community Planning Group:

1. Agreed the proposed method of taking forward the development of localised SOA plans and agreed that the proposed method of development of localised SOA plans be taken forward; and
2. Agreed to feed any further comments back to the Community Governance Manager by the end of September.

(Ref: Report by Area Governance Manager dated 10th September 2014, submitted).

5. AREA COMMUNITY PLANNING GROUP EVENTS

The Group considered a report which informs the Area Community Planning Group on the data gathered at the Area Forum Events as part of the engagement on the Single Outcome Agreement 2013.

This report was brought to the Area Community Planning Group in June but unfortunately there was no time left at the meeting to consider it.

Decision

The Community Planning Group agreed the recommendations in the report and noted the link between this item and the previous item regarding development of localised delivery plans for the SOA.

(Ref: Report by Community Development Officer dated 12th May 2014, submitted).

6. OUTCOME 2. WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

(a) RECENT SERVICE CHANGES IN AMENITY SERVICES

The Service Development Officer gave a presentation to the Group on the recent changes in Amenity Services.

He spoke about the budget savings for 2013/14 and 2014/15 and what Amenity Services currently deliver.

Decision

The Group noted the information provided and recognised all the hard work carried out by Amenity Services.

(Ref: Presentation by the Service Development Officer dated 10th September 2014, submitted).

(b) SCOTTISH & SOUTHERN POWER DISTRIBUTION (HYDRO)

Mo MacDougall and Shona Horn from SEE gave a presentation to the Group on community resilience.

They spoke about the key benefits of the Priority Service Register, their emergency plan and partners and how they communicate with customers to provide the best possible service.

Decision

1. The Group noted the information provided; and
2. The Area Governance Manager agreed to provide SSE with contact details for Community Council's so they can meet with them to ask for comments on how SSE can further help their customers.

(Ref: Presentation by Mo MacDougall and Shona Horn of SSE dated 10th September 2014, submitted).

(c) SCOTTISH WATER

There was no one present from Scottish Water so therefore this item was deferred until the December meeting.

7. OUTCOME 3. EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) EDUCATION STANDARDS AND QUALITY REPORT

There was no one present from Education so therefore this item was

deferred until the December meeting.

8. OUTCOME 5. PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) MENTAL WELLBEING

Unfortunately there was no one present from NHS Highland to provide this update so therefore this item was deferred to the December meeting.

(b) ROSS OF MULL & IONA DOCTORS UPDATE

Veronica Kennedy from NHS Highland updated the Group on the current situation in regards to Ross of Mull and Iona Doctors.

She advised that there have been three review groups set up which have provided public sessions in Tobermory, Buessan and will provide a further public session in Iona this month.

She advised that they have local cover secured in Buessan until the end of January 2015 and there have been 1600 letters sent out to all patients of the Tobermory Practice and 700 to the Buessan Practice updating patients of the local cover.

The Group had a discussion and raised their concern around the Tobermory Practice stopping 24 hour cover. .

The Group noted the information provided.

(c) ARGYLL VOLUNTARY ACTION

Alistair McLaren from Argyll Voluntary Action updated the Group on the new Support Worker for Oban who is now in post, Moira MacIntosh, who will be attending the next meeting in December.

He reported on the lunch clubs and walking groups that are currently in place once a week for the elderly which has had a successful turn out and spoke about the 'Men's Shed' which is available 3 days a week for elderly gents.

Alistair advised that they have groups that are undertaking governance training on Lismore as members of the community are looking into community ownership.

He advised that there are 147 people registered for the Solitaire Awards which recognises young people aged 12-25 for different achievements.

He confirmed Argyll Voluntary Action are supporting the Scottish Rural Parliament event which is being held in Oban in November of this year.

Decision

The Group:

1. Noted the information provided; and
2. Alistair agreed to provide the Senior Area Committee Assistant with an updated written report from Argyll Voluntary Action so it can then be circulated round the Group for information.

(Ref: Verbal update by Alistair McLaren, Argyll Voluntary Action dated 10th September 2014, submitted).

9. OUTCOME 6. PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) POLICE SCOTLAND

The Roads Performance Manager updated the Group on the discussions Argyll and Bute Council have recently had with Police Scotland in relation to the closures of trunk road network and in particular the Oban to Connel A85. . He advised that they are currently working on a diversion plan which will not happen overnight and their main issue is the knock on effect of traffic by the general public and people using Sat Nav diversion routes. He advised that the main concern is partners getting to each end of the diversion route when an accident occurs. He advised he is looking into forms of words for potential advisory signs to advise the public of unsuitability of roads to help reduce the risk of more road blocks in the event of an accident.

The Roads Performance Manager advised his aim at the moment is to get information out to the public to advise them what they should and shouldn't do where there is an accident.

Chief Inspector Marlene Bailie advised there has been a multi agency road safety group set up which has been positive and they have detected that the diversion route is a specific action from the feasibility study which Argyll and Bute Council and BEAR Scotland have taken on as matters need to be improved.

Archie Maguire from Police Scotland confirmed that they have currently invested in new laser surveying equipment which will help survey roads quicker at the event of an accident. He advised this piece of equipment will find and identify evidence quicker and will hopefully result in roads being opened quicker. He advised that the equipment is in the Police College at the moment downloading data and will be stored at the HQs in Fort William.

Chief Inspector Marlene Baillie updated the Group on the current division staffing changes in Oban, Lorn and the Isles. She advised that Barry McEwan has now moved on and will be replaced by Helen Swan at the end of this month. She confirmed that there will be an

Officer retiring in Mull at the end of October and they have recently carried out interviews for this post and have a successful candidate. She advised that there are 2 sergeants retiring in the Oban office at the end of the year.

She updated the Group on this years figures which related to Outcome 6 of the Single Outcome Agreement. She advised that domestic violence incidents are down since last year with 19 in Oban North and 27 in Oban South. She advised that domestic violence is a key priority for Police Scotland and detection rates are high at 91% for Oban.

She confirmed that there is a downward trend in sexual offending with a detection rate of 76.5% and 6 offences this year.

Chief Inspector Baillie updated the Group on house break ins around the area and advised that there have been 10 reports recorded in Oban North which is higher than last year and 6 in Oban South which has gone down.

She reported on the anti social behaviour figures and advised that there has been a real push for downward trends with 104 reported this year in Oban North and 162 in Oban South.

She gave a brief update to the Group on the violent crime figures and advised that there has been 1 serious assault in Oban North and 2 in Oban South with a detection rate of 100%.

She reported on road traffic accidents in the area and advised that there has been a multi agency group set up and a drivers scheme ongoing to prevent people from drink driving in the area. She advised that there has been 1 fatal road accident this year but that is one too many.

The Group noted the information provided.

(b) **SCOTTISH FIRE AND RESCUE**

Martin Hill from Scottish Fire and Rescue confirmed they have now engaged in their Summer Strategy over the holiday period and have designed a leaflet covering fire safety advice in relation to camping, caravanning and gas safety in the one publication and they issued 2500 of these leaflets to nearby campsites. He advised that they had a joint article in the Oban Times with Police Scotland colleagues to promote the strategy and gave out 1000 of these leaflets to festival goers attending the Tiree Music Festival.

He advised that Scottish Fire and Rescue are also working with Road Safety Scotland and Police Scotland to issue advice to members of the community and tourists to promote road safety and thanked June Graham, the Council's Road Safety Officer who was extremely helpful in assisting with the vast amounts of road safety literature and materials which were distributed during the strategy.

He updated the Group on the Bikers Breakfast which took place in Inveraray in July. He advised that there was over 200 participants on the day with 170 bikes there and it was a great success and attracted a large number of tourists.

He advised that Scottish Fire and Rescue are currently working on the community fire safety strategy and the upcoming Bonfire Strategy.

It was noted that Eddie Renfrew retired on Friday 29th August and Martin Hill is leaving to work in the Clydebank Station at the end of the month.

The Chair thanked Eddie for all his work and involvement in the Community Planning Group and wished Martin Hill all the best in his new post.

(c) HIGHLIGHT/EXCEPTIONS REPORT - OBAN, LORN AND THE ISLES COMMUNITY SAFETY FORUM

A report updating the Area Community Planning Group regarding the main pieces of work undertaken by the Community Safety Forum was considered.

Decision

The Group noted the work undertaken.

(Ref: Report by Area Governance Officer dated September 2014, submitted).

10. ISSUES RAISED BY COMMUNITY COUNCILS

Oban Community Council

Marri Malloy from Oban Community Council raised a concern in regard to Community Councils not hearing enough information about local issues in the area such as Rockfield, Kilbowie and new Oban High School. She hoped that the new Area Governance Review for Community Planning Groups would resolve this issue.

It was agreed that the Head of Facility Services would be invited to the next Community Planning Group meeting in December to give the Group a presentation on the current situation with new Oban High School.

Ardhattan Community Council

Margaret Adams from Ardhattan Community Council advised the Group that she is still anxious about the safe route to school for children from Lochnell Primary School and that she still awaits a report from the Technical Officer for Traffic/Development.

She asked the Group if the Community Payback position has been filled yet within the Council and Councillor Elaine Robertson advised that there was a meeting last week where this situation was highlighted and she confirmed that the post has gone out to advert and is on the Community Council websites.

Margaret updated the Group on the current position with Benderloch Turning Circle and advised that they are currently looking into funding and have had discussions with Transport Scotland.

11. ISSUES RAISED BY THIRD SECTOR PARTNERSHIPS

There were no issues raised by Third Sector Partnerships.

12. AOCB

There was no other business discussed.

13. DATE OF NEXT MEETING - WEDNESDAY 10 DECEMBER 2014

The date of the next Oban, Lorn and the Isles Community Planning Group is Wednesday 10th December at 6:30pm in the Corran Halls, Oban.

ARGYLL AND BUTE COUNCIL**OBAN, LORN & THE ISLES AREA CPG****CUSTOMER SERVICES****10 DECEMBER 2014**

ANNUAL COMMUNITY COUNCIL BY-ELECTION

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides an update for partners to note on the membership of community councils in Oban, Lorn & the Isles following the annual community council by-elections.
- 1.2 The 2014 annual by-election has resulted in an increase in those community councils with 100% membership by increasing the figure from 5 (pre-election) to 8 (post-election). In respect of the other 6 community councils taking part in the by-election, 4 did not manage to increase their membership as there were no nomination papers received by the Returning Officer and 2 increased their numbers by a total of 5 candidates. There will be one contested election for Oban Community Council which will become one of the 8 community councils in Oban, Lorn & the Isles with 100% membership following a postal ballot of the electorate in Oban. The Oban Community Council contest has commenced with the issue of postal ballot papers on 10 November 2014, polling concluding at 4pm on 27 November 2014 and the results being declared at the count on 28 November 2014
- 1.3 The Council has undertaken to provide an annual by-election for community councils to increase their membership levels and formalise any co-option undertaken at an AGM by the community councils.

ARGYLL AND BUTE COUNCIL

OBAN, LORN & THE ISLES AREA CPG

CUSTOMER SERVICES

10 DECEMBER 2014

COMMUNITY COUNCIL ANNUAL BY-ELECTION

2.0 INTRODUCTION

- 2.1 At present there are 17 established community councils in the Oban, Lorn & the Isles Area. 16 community councils were offered opportunity to opt into the 2014 annual community council by-election process in effort to strengthen their membership or otherwise to allow any co-opted members the opportunity to put themselves forward as a candidate in the election. Tíree Community Council, having only recently been established following a contest, did not require to participate in this year's by-election.
- 2.2 This report provides partners with information about the annual by-election process and the impact that this has had on membership of community councils.

3.0 RECOMMENDATIONS

- 3.1 That the Oban, Lorn & the Isles Community Planning Group note that the 2014 annual by-election has taken place and as a result 16 new community councillors will be elected to 5 serve on different community councils in the area.

4.0 DETAIL

- 4.1 Sixteen community councils in the Oban, Lorn & the Isles area were offered opportunity to participate in the 2014 annual community council by-election. Of those 16, 4 indicated that they had no vacancies to advertise, 3 did not respond to the offer and 9 opted in to the process seeking to fill a total of 30 vacancies.
- 4.2 The nomination process commenced on 9 October and concluded on 27 October. A total of 18 valid nominations were received and were in respect of the following community councils:

Mull – 0 candidates for 3 vacancies
Oban – 8 candidates for 6 vacancies
Luing – 0 candidates for 2 vacancies
Kilninver & Kilmelford – 0 candidates for 1 vacancy
Kilmore – 1 candidate for 3 vacancies
Lismore – 0 candidates for 4 vacancies
Appin – 3 candidates for 3 vacancies
Connel – 2 candidates for 2 vacancies
Ardchattan – 4 candidates for 6 vacancies

- 4.3 From the detail above it can be noted that there will be 4 uncontested elections and one contest for Oban Community Council as they have attracted more candidates than vacancies. Because of this, a postal ballot for the Oban electorate is being organised at present with postal ballot packs being sent out on Monday 10 November, polling closing at 4pm on Thursday 27 November and a count taking place on 28 November 2014.

5.0 CONCLUSION

- 5.1 A total of 10 candidates will be elected to serve on 4 different community councils at 11am on 27 November 2014. A further 6 candidates will be elected following a postal ballot of the Oban electorate, results of which will be announced on 28 November 2014.
- 5.2 The 2014 by-election has had varied success in that it has increased the number of community councils with 100% membership from 5 to 8 and filled 53.3% of the vacancies advertised although on the downside, the process was not successful for 4 of the participating community councils whose numbers did not increase. However, 2 of the community councils participating did attract a total of 4 nominations which the Returning Officer was unable to accept either because the nominees did not appear on the 1st September register or, as in one case, the nomination was not received before the close of nominations. It has been suggested to those community councils that they could take part in a further by-election which will take place in the first quarter of 2015, albeit this was being organised for a community council in the Mid Argyll, Kintyre and Islands area which recently became inquorate.

6.0 IMPLICATIONS

- 6.1 Policy – None, the holding of annual by-elections are consistent with policy
- 6.2 Financial – There is an expense associated with running annual by-elections, particularly when contests arise and this will inevitably put pressure on the election budget.
- 6.3 Legal – None, annual by-elections are required to comply with the Scheme for Establishment of Community Councils.
- 6.4 HR – None, while this creates additional pressure on staff in terms of increased workload, the staffing resource is contained to existing postholders.
- 6.5 Equalities – In accordance with existing election franchise, nominations are only accepted from those over 18 who are resident within the community council boundary. This accords with election rules.
- 6.6 Risk – Contested elections do increase pressure on annual budgets
- 6.7 Customer Service – Elections are advertised on the website, in local papers and community councils also promote within their own area. Nominees can lodge nomination papers at their local service points, by post or by email therefore there

should be at no disadvantage due to remoteness.

Executive Director of Customer Services

Policy Lead – Councillor Robin Currie, Community & Culture, and Strategic Housing

14 November 2014

For further information contact: Melissa Stewart, Area Governance Officer,
Kilmory, Lochgilphead – Tel. No. 01546 604331



These are the highlights from the Argyll and Bute Community Planning Partnership Management Committee meeting on the 31st October 2014. These highlights are for information purposes for Area Community Planning Groups and can be shared with the communities that members of the Area Community Planning Group represent.

Highlights of the CPP Management Committee meeting on 31st October 2014.

- It was agreed that the delivery plans of the Single Outcome Agreement are now not subject to further changes for a period of approximately 12 months to ensure stability.
- The Management Committee agreed that two out of the six outcomes that make up the SOA would be scrutinised at each Management Committee and that Outcome 2: We have infrastructure that supports sustainable growth and Outcome 6: People live in safer and stronger communities would be scrutinised in March 2015 with Outcome 3: Education, skills and training maximises opportunities for all and Outcome 4: Children and Young people have the best possible start being scrutinised in June 2015 before the Full Partnership meets to review all outcomes in August 2015. This timetable ensures that the progress of each outcome is monitored and scrutinised effectively by the Management Committee and will also enable any exceptions within other outcomes to be discussed when required.
- Machrihanish Airbase Community Company gave an interesting and informative presentation about the company and their plans for the future. It was suggested that the MAKI Area Community Planning Group may also wish to receive a similar presentation.
- Progress on Outcome 1: The economy is diverse and thriving, was monitored and scrutinised. It was positively noted that unemployment had reduced over the last 12 months with 170 more people now in work, and that overall business confidence remains steady.
- It was agreed that the Economic Summit held on 29th October was a positive event and the Argyll and Bute Sustainable Economic Forum will have close links with the CPP moving forward.
- Progress on Outcome 5: People live active, healthier and independent lives, was monitored and scrutinised. It was noted that the work to deliver the new Health and Social Care Partnership is now well underway with activity across 11 work streams. It was brought to partners' attention that those who deliver the Universal Support Delivered Locally (USDL) are seeking to broaden referrals from a wider range of Community Planning Partners, particularly to include registered local landlords, NHS and ABCAB.
- The key points of the Director of Public Health's Annual Report were discussed looking at Health and its correlation with the environment and in particular climate change. It was noted that a higher percentage of households within Highland and Argyll and Bute are described as "fuel poor" compared to Scotland as a whole.
- An update was given on the progress of Health and Social Integration and it was suggested that similar updates be presented to each Area Community Planning Group.

- The strategic Governance review of the CPP with refined role, remit and membership of groups was approved.
- The Terms of Reference for the Area Community Planning Groups which incorporated the requested changes made from the Groups were approved.
- Highlights from the Area Community Planning Groups were noted. Attendance of CPP partners at the Area Community Planning Groups was encouraged. Particular note was made of the ACUMEN group who presented to the MAKI Area Group on mental health issues and appreciated knowing of their work. Scottish Fire and Rescue commented that they may contact the ACUMEN group for potential partnership working.
- A plan for a Communications Strategy was approved with the approach of answering the question “what does community planning mean for me?”

Argyll and Bute Community Planning Partnership**Oban ,Lorn and the Isles
Area Community Planning Group****10th December 2014****Agenda Item [*for office use*]**

Area Community Planning Group Terms of Reference and Membership Review - update

1. Purpose

1.1 The purpose of this report is to give an update on the progress of the current Area Community Planning Group (Area CPG) Terms of Reference(TOR) and Membership Review

2. Recommendations

2.1 Area CPG members are requested to:

- Note that the review process is in its final stage and that the revised governance arrangements are expected to come into force during the March 15 round of meetings.
- Consider issuing invitations to join the Area CPG to all the organisations listed in the proposed initial membership list

3. Background

3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

4. Detail

4.1 The draft TOR, including the comments made by the Area CPGs during the September round of meetings, was approved by the CPP Management Committee on the 31st of October 2014. A copy of the approved draft has been included as supplementary information.

4.2 The updated TOR will be considered by the Argyll & Bute Policy & Resources Committee on the 18th of December with a view to the revised governance arrangements coming into force during the March 15 round of meetings.

4.3 In anticipation of this, it will be necessary to review the membership of the group to comply with the new criteria regarding membership.

4.5 A list of the proposed initial membership of the group has been included as supplementary information.

4.6 The organisations listed will need to be asked to nominate representatives to sit on the Area CPG.

4.7 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances.

5. Conclusions

5.1 The review process is nearly complete and the final action the Area CPG needs to take is to invite the organisations listed in proposed initial membership list to nominate representatives to sit on the Area CPG

6.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Lorna Elliott, Community Governance Manager, Argyll & Bute Council

Tel 01631 567995

Supplementary Papers

- Proposed Initial Membership List
- Area Community Planning Groups draft terms of reference

Agenda Item **XXXX** Area Community Planning Group - Terms of Reference

Argyll and Bute Community Planning Partnership

Terms of Reference: [insert name] Area Community Planning Group

The [insert name] Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in [insert name]

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Localised Delivery Plans which contribute to the delivery of the Single Outcome Agreement /Community Plan
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the [insert name] Area Community Planning Group is to:

- Oversee the implementation of the Localised Delivery Plan for [insert area name]
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The [insert name] Area Community Planning Group has the authority to:

- contribute to the development of a Localised Delivery Plan for [insert name]
- monitor progress of the Localised Delivery Plan with regard to the agreed outcomes on what is being done within [insert name]
- provide the scrutiny role for the Full Community Planning Partnership within [insert area name]
- consider regular performance monitoring reports and provide information to the Argyll & Bute Community Planning Partnership Management Committee by submitting written reports . A nominated member may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item

- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within [insert area name] to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the [insert name] area Community Planning Group must:

- be approved at a meeting of the [insert name] Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the [insert name] area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the [insert name] area Community Planning Group
- any changes to the above must be approved by the [insert name] Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The [insert name] Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the [insert area name] area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the [insert area name] area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA).
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council [insert area name] Area Committee and one other Elected Member from

an Argyll & Bute Council [insert area name] Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.

- In order to ensure democratic accountability, community councils situated within the [insert area name] area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the (insert area name) area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Localised Delivery Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

[Insert name] Area Community Planning Group members have the following responsibilities:

- To attend the scheduled [insert name] Area Community Planning Group meetings.
- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the [insert name] Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the [insert name] Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA) on behalf of the community at [insert name] Area Community Planning Group meetings.

- To contribute to the development, on-going monitoring and review of the [insert name] SOA Local Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the [insert name] Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by [insert name] Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be in March, June, September and December.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the [insert name] Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status

- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The [insert name] Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The [insert name] Area Community Planning Group will be supported by:

- A Lead Officer, Argyll and Bute Council Community Governance Manager, to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the [insert name] Area Community Planning Group will normally be issued 14 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The [insert name] Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and will follow the guidance set out for Area Community Planning Groups within Argyll & Bute Community Planning Partnership's Communication Strategy.

Winding Up

The [insert name] Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the [insert name] Area Community Planning Group will cease to exist by default

- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the [insert name] Area Community Planning Group meeting held on [insert date]

DRAFT

Oban, Lorn and the Isles Area Community Planning Partnership Membership Proposed Initial Membership

Member Organisation for voting purposes	Sector	Local Representative/ organisations sitting on the Area CPG	Main SOA Outcome area of activity
Argyll & Bute Council	Public	Area Committee Chair	All 6 Outcomes
		Area Committee Vice Chair	
		Elected Member	
Caucus Community Councils	Community	Drawn from the following Community Councils: Appin, Lismore, Ardchattan, Connel, Oban, Dunbeg, Taynuilt Glenorchy & Innishail, Seil & Easdale, Kilmore, Mull, Iona, Tiree, Coll, Luig, Avich & Kilchrenan Kilninver & Kilmelford	All 6 Outcomes
Police Scotland	Public	Representative	Outcome 6
Scottish Fire & Rescue	Public	Representative	Outcome 6
NHS Highland	Public	Representative	Outcome 5
Registered Social Landlord	Third	ACHA	Outcome 2 and Outcome 6
		West Highland Housing Association	
Highlands & Islands Enterprise	Public	Representative	Outcome 1 & 2
Argyll Voluntary Action	Third	Local Representative	Outcome 3,4,5,6
Argyll & Bute Social Enterprise Network	Third	Local Representative	Outcome 1,3
Health & Well Being Network	Third	Oban Lorn and the Isles Network	Outcome 5
BIDS4Oban	Private	Development Manager	Outcome 1& 2
Scottish Federation for Small Businesses	Private	Local Representative	Outcome 1& 2
Argyll & Isles Strategic Tourism Partnership	Private	Mull & Iona Development Agent	Outcome 1& 2
		Oban & Lorn Development Agent	
Caucus Community Development Trusts	Third	Further development required	All 6 Outcomes

Total Members 14 (100%) Public Sector 5 (36%) Third Sector 5 (36%) Private Sector 3 (21%) Community 1 (7%)

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Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles
Area Community Planning Group****Wednesday 10th December 2104****Agenda Item [for office use]**

SOA Local Development Action Plan Phase 2 Update

1. Purpose

1.1 The purpose of the report is to update Area Community Planning Group members on progress relating to the development of the SOA Local: Oban, Lorn and the Isles

2. Recommendations

The Area Community Planning Group is requested to:

2.1 note the findings of the focus group

2.2 consider nominating members to participate in the working group which will take forward the development of the SOA Local: Oban, Lorn and the Isles

3. Background

3.1 Community Planning in Argyll and Bute needed to have a local focus. The Action Plan considered at the September Area CPG meeting set out the approach that is being taken to developing the SOA Local: Oban, Lorn and the Isles

3.2 The Action Plan is split into phases

- Phase 1 – preparation
- Phase 2 – mapping existing activity
- Phase 3 – development

4. Detail

4.1 A focus group was held at the Corran Halls, Oban 10:00 – 12.30 on Tuesday the 4th of November and was attended by 9 CPP partners and representatives from business and community organisations

4.2 The purpose of the focus group was to:

- Review the priorities and overall conclusions in the local Argyll &

Bute: A Good Place to Live, Work and Play Report.

- Review the mapping of actions in the SOA Delivery Plan against the topics highlighted and discussed during the Community consultation events carried out in January/February 2014
- Consider ways to ensure that local community initiatives can link into the SOA Local

4.3 A summary of findings relating to each of the highlighted topics can be found in the attached supplementary information, which formed the basis of the discussions at the focus group.

4.4 This information will be used to inform the development of the SOA Local: Oban, Lorn and the Isles.

4.5 The group also considered a way of including wider community initiatives into the SOA Local: Oban, Lorn and the Isles. The draft process will be refined during Phase Three of the Action Plan

4.4 Phase 2 of the action plan is now complete.

4.6 Phase 3 will take place during January and February 2015. It will include a working group which will meet on the 19th of January 2015 to review the draft SOA Local: Oban, Lorn and the Isles document and to further consider ways of including wider community initiatives into the SOA Local: Oban, Lorn and the Isles

5. Conclusions

5.1 The work of the focus group provided valuable information which will be incorporated into the development of the SOA Local: Oban, Lorn and the Isles.

5.2 Phase 3 will take forward the development of the SOA Local: Oban, Lorn and the Isles.

6.0 SOA Outcomes

The report relates to all 6 SOA Outcomes

Name of Lead Officer

Lorna Elliott, Community Governance Manager, Argyll & Bute Council
Tel 01631 567995

For further information please contact:

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Supplementary Information - Summary of Focus Group Findings

Facilitated Workshop Outcome 1: The Economy is diverse and thriving

Topic Highlighted	Short Term Outcome	Code	Action being taken forward in regional plan	What do we know is being done locally?	What are the gaps? What still needs to be done?
Promoting opportunities within Argyll & Bute and the need to attract people -both potential residents and Businesses- to the area	To create the right environment where more people choose to live, work, visit and invest in Argyll and Bute	1.3.1	Raise awareness nationally of the qualities and attractiveness of Argyll and Bute as a location for investing, working, living, studying and visiting	<ul style="list-style-type: none"> NHS send video of the area as part of recruitment pack Cinema produced Oban Perfect – marketing film Locally produced films such as Tiree windsurfing film and Oban Phoenix Cinema’s Oban Perfect 	<ul style="list-style-type: none"> Marketing needs to be outwith Argyll and Bute Government figures need to promote Argyll and Bute not say the negatives Lack of figures for tourism at a local level Make use of what is happening in area e.g. Oban Perfect and the Tiree film and use it on a wider basis Need aspirational jobs with high salaries
		1.3.3	To deliver new signage / branding for our main gateways to Argyll and Bute (road, rail, ferry and air)	<ul style="list-style-type: none"> Dunbeg gateway signage planned? 	<ul style="list-style-type: none"> Signage for SAMS on main road, but could be enhanced Equality impact needs to be considered when creating signage etc.
Barriers to small business development and the need for support and infrastructure	To achieve business growth and additional employment opportunities	1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover		<ul style="list-style-type: none"> Aquaculture firms should be targeted Airport needs to be maximised
		1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)	<ul style="list-style-type: none"> TIF project should encourage businesses Health and Wellbeing Fund, Third Sector Grants available for local third sector / social enterprise initiatives. Development of small business spaces / office space – development space – not just for new business but to support existing small businesses Develop dirty, technical spaces for small engineering / builders etc 	<ul style="list-style-type: none"> Infrastructure i.e. transport, IT, mobile phones, very important. Lack of positive input from planning department Building houses
Employment in general with opportunities relating farming/crofting and tourism being particularly highlighted	To ensure we have a robust tourism sector with an extended season, a higher value proposition and increased turnover	1.6.1	Secure and maintain ongoing sustainability of the Argyll and Isles Tourism Co-Operative Ltd (AITC) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity		<ul style="list-style-type: none"> All the “year of” strategies i.e. Creative Scotland or Event Scotland initiatives need to be planned out in advance. More strategic co-ordination between public, third and private sectors to make sure we maximise opportunities Career fairs Police looking to recruit. – need to promote opportunities locally

Employment in general with opportunities relating farming/crofting and tourism being particularly highlighted (cont)	To ensure that Argyll and Bute is recognised nationally and internationally as a location for marine education, research and business	1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders	<ul style="list-style-type: none"> National strategy needs to be taken into account by arts and culture sector 	<ul style="list-style-type: none"> Link into Wood Commission recommendations re Opportunities for All College curriculum targeted to local skills / needs e.g. aquaculture and agriculture Forestry an important sector Renewable skills needs Look at opportunities for local people to aspire to study/work at SAMS
	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally	3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute		<ul style="list-style-type: none"> Key sectors – Aquaculture, agriculture, care, engineering, hospitality, car mechanics, electricians. Marine tourism in a national strategy needs to be highlighted
			Encourage local apprenticeships and training programmes which align with the demands of the local job market	<ul style="list-style-type: none"> MacLeods 	<ul style="list-style-type: none"> Awareness raising of support available to local businesses to help them take on an apprentice and support them through the paperwork and requirements.
	Our partners work together to ensure that we mitigate against the effects of poverty across Argyll and Bute	5.6.7	Adverse impacts of welfare reform are minimised	<ul style="list-style-type: none"> Welfare reform working group –pilot scheme re budgeting / IT skills (all areas of A&B). 	
Land ownership, community buy outs and land release	To optimise our public assets to best facilitate economic growth	2.8.1	To develop a marketing strategy to dispose of public sector surplus property and land		<ul style="list-style-type: none"> Early communication is required Council should provide sufficient information for developers – can / can't dos (planning permission) More information locally about community empowerment bill
		2.8.3	Ensure that there is sufficient business land available to develop		<ul style="list-style-type: none"> There is plenty available up here – developers / council should work together to market these

Facilitated Workshop Outcome 2: We have infrastructure that supports growth

Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Transport issues were wide ranging and covered transport by bus, road, ferry, air and rail. Lack of freight services, impact of Road Equivalent Tariff and connections with Glasgow and Edinburgh were touched on as was the need for an integrated service	The transport connectivity across Argyll and Bute is improved	2.1.2	To produce a Local Development Plan Action Programme with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.	<ul style="list-style-type: none"> • Reports from Community Transport completed • Ardchattan report 2 years old • Magic ticketing to be introduced 	<ul style="list-style-type: none"> • Process needs to be agreed • Communication • Sleeper service • Parking- Town Centre • Emergency planning for road closures & trains / boats / buses. Single point of contact • Improved info on road closures to prevent grid lock and people waiting at bus stops etc. • People need communication re travel issues & timetables • Plans for the sake of plans. Need action on plans! • School bus timetable issues • Integration and review of all the services – need a holistic review of present needs. Timetabling issues on all services & disability access • Who has <u>overall responsibility</u> for integrated transport? The various forums need follow up action/co-ordination • Local development plan should be flexible where appropriate
		2.1.3	To achieve a new service of a regular commercial air link between Oban and Glasgow/ Oban to Barra.	<ul style="list-style-type: none"> • Awareness raising in carbon reduction – good support through third sector of carbon reduction programme 	<ul style="list-style-type: none"> • Carbon reduction programme needs to be integrated – recycling - energy efficiency
Electricity was discussed in relation to limited to capacity and reliability of Connections, cabling and supply	The grid connectivity across Argyll and Bute is improved	2.3.1	Influencing the scale and the speed of the investment in the grid		<ul style="list-style-type: none"> • Better response to outages • Tree lopping / branches • Problem in more rural areas – has an impact on tourism • Maintenance has been put back
Issues relating to renewable energy were raised including grid connection and cabling	To ensure we have a thriving, sustainable renewable energy sector with well-developed local supply chains and community benefits	1.5.1	Establish clear indicators for the use of community benefit funds, with a focus on technical skills training for the sector		
		1.5.3	Support the development of the local energy supply chain		

Slow roll out of Broadband and patchy coverage is a barrier to small business growth. It was also noted that services are being accessed via the internet	The digital connectivity across Argyll and Bute is improved	2.2.1	Deliver the roll out of high speed next generation broadband	Community Broadband Scotland is working with communities in Lismore, West Mull and Iona and Luig. A tender has been issued via MICT for a worker to find a solution.	Lack of knowledge - How, when, where, what cost, will we all get it?" "What will superfast broadband do for me?" A&BC, HIE and CBS are developing plans to help market, inform and educate - both business and social applications. HIE will do a roadshow in Oban in the spring for businesses. <ul style="list-style-type: none"> Identified as a huge issue – rollout will be less effective the further from the exchange you are.
Mobile Phone signal is poor in many areas hindering small business growth and inbound mobility	The digital connectivity across Argyll and Bute is improved	2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals		<ul style="list-style-type: none"> No mobile signal at all in some places Information about how to take initiatives forward
Housing needs including affordability, location, size of property, second home ownership and lack of land for self-building were raised	To ensure that housing supports future economic success and a growing population	2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth	<ul style="list-style-type: none"> ACHA helping tenants to move to smaller properties if they wish (offering opportunity) 	<ul style="list-style-type: none"> 1600 people currently on housing waiting list – allocation process should look at local letting initiative
		2.4.3	Increase the supply of housing development opportunities within Argyll and Bute	<ul style="list-style-type: none"> Plans in place for 25 new houses in Dunbeg 	<ul style="list-style-type: none"> Needs roundabout road in Dunbeg to speed housing up Affordability of new build / self-build putting people off
		2.4.4	Ensure the development planning process supports the development of housing in Argyll and Bute		<ul style="list-style-type: none"> Land bank may not be appropriate for housing needs but needs to be used, and buy other land for housing use.
	People are empowered to maintain their independence and are an integral part of their local communities	5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently		<ul style="list-style-type: none"> All new builds have to be “housing for life” however this is a higher cost than central belt

Parked comments; we had a question from a representative to ask who do you contact to use old disused TV masts (old analogue)

Facilitated Workshop Outcome 3: Education, skills and training maximises opportunities for all

Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?	If group feels no action is required or that issue is no longer relevant – reasons why
Secondary Education was discussed including the difficulty of recruiting teachers , a limited range of subjects on offer and a feeling that Secondary education is more geared to getting pupils into university rather than preparing them for trade crafts / other employment	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally			<ul style="list-style-type: none"> West Highland Housing Association working with Oban High School Curriculum for excellence Argyll and Bute Employability Partnership 	<ul style="list-style-type: none"> Due to demographics, care provision in rural areas difficult 	
		3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	<ul style="list-style-type: none"> OHS – pathway Carrgorm work experience 	<ul style="list-style-type: none"> Promoting care as an important job, not low level – needs to be promoted. Needs to be thought of as high value employment 	
		3.2.2	Increase the number of opportunities for work placements for Senior Phase pupils		<ul style="list-style-type: none"> Make sure that ALL types of opportunity are promoted Hospitality seen as a career path. Business needs supported to take work experience 	
					<ul style="list-style-type: none"> Encourage head teachers to work with partners 	
Further Education opportunities were limited or not available resulting in people moving away to access education opportunities elsewhere. It was felt that there was a predominance of part time contracts within the sector and the numbers to run courses was an additional barrier	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally	3.2.3	Provide new and existing SMEs in Argyll with the opportunity to access business skills workshops to help them develop		<ul style="list-style-type: none"> Could workshops be extended to others – not just business 	
		3.2.7	Develop a curriculum for Argyll College which is responsive to local needs	<ul style="list-style-type: none"> Access and training in specialist activities. Mean that people go to the area where available 	<ul style="list-style-type: none"> Find out what is happening 	
				<ul style="list-style-type: none"> CLD mini learning centres in outlying areas in primary schools – IT access initiative NHS website – living it up NHS good at opening out mandatory training to other people e.g. public health awareness 	<ul style="list-style-type: none"> Opportunities for older people to participate in IT training. Intergenerational IT projects? Communication is important – are businesses in the loop – a role for the area CPG? 	
Lifelong Learning was difficult to access as provision of adult education has been	To ensure education and skills training opportunities are	3.6.4	Provide the opportunity for adults for adults to participate in certificated courses across Argyll and Bute	<ul style="list-style-type: none"> Education Scotland inspection was recently reviewed as good for Oban and Tobermory High 		

<p>reduced in the area. It was noted the University of the Third Age (U3A) does not operate in all areas.</p> <p>Lifelong Learning was difficult to access as provision of adult education has been reduced in the area. It was noted the University of the Third Age (U3A) does not operate in all areas.(cont)</p>	<p>aligned to economic development opportunities within Argyll and Bute and nationally</p> <p>To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally (cont)</p>			School clusters		
		3.6.7	Improve the learning and skills needs of people seeking a pathway to employment, education or training	<ul style="list-style-type: none"> U3A operates in Tiree, Coll, Mull and Oban 	<ul style="list-style-type: none"> Employability skills / preparation for workplace expectations for young people 	
		3.6.6	Support adults to access learning opportunities and progression so that they gain skills and confidence with a particular focus on digital literacy		<ul style="list-style-type: none"> Pathways training skills for work – are they still getting - age group – what is covered? 	
Skills & Training Apprenticeships were considered to be important	To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally	3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market		<ul style="list-style-type: none"> Can businesses offer internship to do specific work? Need trade apprenticeships. People want to do it but businesses find it difficult to support. Small businesses are unsure about HR and Employment law and need to keep their own business going – can they take on the commitment 	
		3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc)		<ul style="list-style-type: none"> Lots of small companies means that there is a knock-on effect – can't tender for big jobs, time taken for even small tenders, not all will be successful – has a knock on effect on ability to take on apprenticeships 	

Facilitated Workshop Outcome 4: children and young people have the best possible start					
Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Childcare and the lack of after school care				<ul style="list-style-type: none"> Schools' Out Community group trying to redo Oban playgroup 	<ul style="list-style-type: none"> Rural areas find it difficult because there is not enough critical mass. Provision in more populated areas is patchy Regulations can stop small business childcare being set up i.e. individual childminders Major issue in rural areas –regulations and registration requirements for childcare providers mean that it is difficult and costly for new child care providers to start up, especially in rural areas where there are limited numbers of children Wraparound not available out of town (Lochnell is serviced by Schools Out) Nursery provision okay – lack of holiday activities for older children
Facilities need to be improved particularly for youth	All our children have increased opportunities and are encouraged to participate in play, recreation and sport	4.6.1	Work together to ensure that all children and young people have access to a range of sports activities at school		<ul style="list-style-type: none"> Transport – community links for after school activities
		4.6.2	Agencies work to ensure that children and young people have opportunities to use the outdoor environment as part of their curriculum	<ul style="list-style-type: none"> Stramash Outdoor Nursery Good relationship between third sector groups and Kilbowie Outdoor centre (e.g. youth café, winter festival) Freestyle Fridays (secondary school age) Atlantis Leisure Playsport programme Oban Community Playpark group have secured funding to improve play facilities for age 5+ 	<ul style="list-style-type: none"> Storage can be an issue for equipment especially in halls that are multi-use facilities Atlantis is at capacity (not Atlantis who made that statement) Midnight football etc. Need for improved play facilities for under 5s Gap in provision for 10 – 15 year olds Lack of outdoor play equipment Needs provision for activities that are not sports related Cert implication

Additional community activities that contribute to the overall outcome:

- Soroba Young families Group run a “grandparents” club at Soroba Nursery
- Free school meals for P1-P3 rolling out in January 2015 (national initiative)
- Breakfast club available at some schools

Outcome 5: People live active, healthier and independent lives

Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?	
Healthier lives and issues around physical activity, obesity and modern lifestyles were discussed along with the crofts to rent and available land for small scale farming	Individuals are more physically active	5.2.1	Work in partnership to tackle obesity and diabetes	<ul style="list-style-type: none"> Lorn and Oban Healthy Options Carers Cooking session Health and wellbeing Network Environmental Health working with fast food outlets to promote healthy eating?? 	<ul style="list-style-type: none"> Supermarkets need to be targeted 	
		5.2.2	Improve access and develop more opportunities for people to participate in physical exercise / activity	<ul style="list-style-type: none"> Crossroads Fitness and Laughter Club AVA – Zumba for older people - walking group (frail) – Men’s Shed –Lunch Club – Tea Dance – Gaelic Ceilidh for older people Alzheimer Scotland photography and walking group Pathways to Health Living it up HWN asset lists in place Living it up website 	<ul style="list-style-type: none"> Should be prevention, not reactive Facilities could be improved Communication of what is available 	
		5.2.3	Increase accessibility to outdoor environments / green spaces	<ul style="list-style-type: none"> Lorn Organic Growers H20 polytunnel project at Glencruitten – number of groups accessing gardening activities there Glenorchy & Innishail Community Orchard Oban Mountain bike crew working on trail developments at Glencruitten Estate CLD Wood Words Sensory Garden HWN asset lists in place Living it up website 		
	Mental health and wellbeing is improved	5.4.1	Promote and build social networks to improve mental health	<ul style="list-style-type: none"> Mental Health Strategy AVA Link Club worker ALISS ABAN 	<ul style="list-style-type: none"> Reduction in mental health awareness training capacity Information about opportunities/ clubs / social networks needs to be on a variety of mediums, not just digital. 	
		2.8.1	To develop a marketing strategy to dispose of public sector surplus property and land			
	Access to health service was discussed	People are empowered to maintain their independence and are an integral part of their local communities	5.1.1	Continue to shift the balance of care from institutional to community based settings	<ul style="list-style-type: none"> RCOP consultation ongoing Big dependency on third sector to deliver Joint improvement teams e.g. dementia, mental health. More of this kind of joined up working needed 	<ul style="list-style-type: none"> Support for communities to help out e.g. car scheme Retention of skills in NHS Lack of care workers in the community Funding needs to meet the need
	Transport is an issue as travelling to and from hospitals can be					

<p>time consuming and difficult. It was noted that appointments don't always take location into account. Travel time spent by care providers can be significant while ambulance response time was raised as a concern on Mull</p>	<p>The transport connectivity across Argyll and Bute is improved</p>	<p>2.1.2</p>	<p>To produce a Local Development Plan Action Programme with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.</p>		<ul style="list-style-type: none"> • NHS needs to be more flexible for rural areas e.g. contracts, hospital appointments • Support information for relatives accompanying emergency trips to Paisley re accommodation etc that can be accessed during unsociable hours. Awareness raising within Argyll and Clyde re some of the practicalities rural communities accessing services face
<p>Employment opportunities / gaps in health care provision were discussed. Lack of dentistry services, lack of podiatry and day-care for vulnerable adults were highlighted</p>	<p>To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and Nationally</p>	<p>3.2.1</p>	<p>Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute</p>		<ul style="list-style-type: none"> • Lack of choice in services at a local level e.g. dentistry • Need to have a co-ordinator to help schedule appointments off island/rural areas
	<p>To create the right environment where more people choose to live, work, visit and invest in Argyll and Bute</p>	<p>1.3.1</p>	<p>Raise awareness nationally of the qualities and attractiveness of Argyll and Bute as a location for investing, working, living, studying and visiting</p>		
<p>Models of Care Social care provided related to personal support (e.g. eating; medication). It does not include enabling people to do hobbies or other forms of meaningful occupation</p>	<p>People are empowered to maintain their independence and are an integral part of their local communities</p>	<p>5.1.1</p>	<p>Continue to shift the balance of care from institutional to community based settings</p>		<ul style="list-style-type: none"> • Need to do more than statutory obligations • Dementia awareness training for communities
		<p>5.1.2</p>	<p>Promote and develop care and support at home that contributes to preventing avoidable admissions to hospital or residential care</p>	<ul style="list-style-type: none"> • Free home fire safety visits • Falls prevention training • Directory 	<ul style="list-style-type: none"> • Readmissions very high – is night care package in place • Political will • All needs of people are met (aspirational) re quality of life • Carers training (specialist areas)
		<p>5.1.7</p>	<p>Carers are identified, supported and enabled to fulfil their roles</p>	<ul style="list-style-type: none"> • Crossroads have programme to support carers • Carers Centre – focus on carers 	<ul style="list-style-type: none"> • Recruitment of carers is a HUGE issue in remote areas

Outcome 6: People live in safer, stronger communities

Topic Highlighted	Short Term Outcome	Code	Action being taken forward	What do we know is being done locally?	What are the gaps? What still needs to be done?
Road Safety was discussed with the increased accidents / road closures in Summer season and lack of education about cycling and driving on single-track roads being highlighted	To improve environment, transport and fire safety	6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	<ul style="list-style-type: none"> • Speed limit reduction proposed along A85 • Police proactive in education and enforcement • Multi-agency road safety group 	<ul style="list-style-type: none"> • More emphasis on personal responsibility – not acceptable to break rules (education?) • Needs signs asking slow moving vehicles to pull in and allow overtaking
	All our children and young people should be protected from abuse, neglect and harm	4.1.9	A range of Young Driver Initiatives will be delivered in school to improve young people's awareness of the increased risks associated with being a new road user	<ul style="list-style-type: none"> • CLD are delivering theory lessons / classes • Police have been to schools recently to talk about road safety 	<ul style="list-style-type: none"> • Improve communication around road issues – how do you get the info out?
It was perceived that Police provision varies according to shifts etc and it was difficult to recruit "Specials" in more rural areas	To enhance the contribution of our communities to school curricula	3.3.3	Promote opportunities for young people to access vocational learning through emergency services and uniformed services programmes	<ul style="list-style-type: none"> • Recruitment campaign being re-invigorated in Jan 2015 • Looking to recruit local people for local area & review of recruitment process 	<ul style="list-style-type: none"> • Young firefighters initiative should be implemented here • Police cadet programme • Some islands have no police presence at all • Promote local recruitment for all emergency services
Vibrant and supportive communities and the impact of isolation	Mental health and wellbeing is improved	5.4.1	Promote and build social networks to improve mental health	<ul style="list-style-type: none"> • Guided self help workers in place • Link club starting up in Oban • Living it up project • Health and Well-being Network 	<ul style="list-style-type: none"> • Needs more support here
	We have accessible high quality services which improve quality of life and wellbeing	5.5.2	Deliver services that assist with the reablement of older persons	<ul style="list-style-type: none"> • Happening through RCOP project • Dementia Resource Centre support workers (2 LINK workers and Dementia advisor) and groups. One link worker specifically for the islands • Carers Centre groups and specialised staff • Minority Ethnic Carers of Older People Project • Crossroads Fitness and Fun Group • Fire Service Home Safety Visits 	<ul style="list-style-type: none"> • Number of care beds very limited therefore care has to be at home
	To provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities	3.6.3	Increase the capacity of community groups	<ul style="list-style-type: none"> • Support to social enterprise • Council Community Development Officer for Oban, Lorn and the Isles • HIE Community Account managed posts within Ulva Ferry and Tiree • Just Enterprise support programme • Education Scotland inspections recently graded "impact on Communities" as Excellent for the Tobermory High School cluster and "Very Good" for Oban High 	<ul style="list-style-type: none"> • AVA to recruit third sector officer imminently • ABSEN officer in place - extend support

				School.	
		3.6.7	Provide opportunities for older people to be involved in community projects	<ul style="list-style-type: none"> • Health and Well-being Network • Luncheon clubs (listed under outcome 5) • Living it Up project • Health and Wellbeing Network Asset list 	
	Stronger, resilient and more involved communities	6.6.1	Work in partnership and support Community Councils to develop community emergency plans	<ul style="list-style-type: none"> • Many communities have emergency plans 	<ul style="list-style-type: none"> • No emergency plan for Oban town in place yet Lagavullin floods and cars were ruined – this could have been shut by community / businesses

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Argyll and Bute Community Planning Partnership**Oban Lorn and the Isles Area Community Planning Group****10th December 2014****Agenda Item [*for office use*]**

Oban Lorn and the Isles Community Safety Forum Update

1. Purpose

The purpose of this update is to provide Area Community Planning Group members with bullet point highlights of matters discussed at the Oban Lorn and the Isles Community Safety Forum meeting held on the 26th of November 2014

2. Key Points

- Road Safety activity was highlighted and information was provided on footway improvements and extended barriers outside of Oban Joint Campus following concerns from the School and Parent Council. Other activities were car seat clinics for parents and pedestrian training for primary 3 pupils.
- Scottish Fire and Rescue updated the Forum on the recent Bonfire Strategy which was a success. The service also updated the Forum on the Cut it Out Campaign which is a young driver initiative delivered to S6 pupils in Oban High School to teach them about safe driving in Argyll and Bute.
- The Forum also received updates on recent activity from Environmental Health, Police Scotland and Loch Watch Loch Awe
- The interim Chair advised that a new Chair of the Oban, Lorn and the Isles Community Safety Forum will be appointed at the Oban, Lorn and the Isles Area Committee on 10th December

3. Further Information

The minutes of the meeting can be found at the following link
<http://www.argyll-bute.gov.uk/moderngov/ieListMeetings.aspx?CId=419&Year=0>

Date of next meeting – to be confirmed

4.0 SOA Outcomes

Outcome 6: Safer and Stronger Communities

For further information please contact:

Robert Cowper, Community Safety Coordinator

Tel 01436 658831



Digital Scotland

Community Broadband



Highlands and Islands Enterprise
Iomairt na Gàidhealtachd 's nan Eilean



Why? What? How? Where?



Why?

Scotland's World Class 2020 Vision

“an ambition for Scotland to become a world class digital nation and requires that people living, working and visiting Scotland can communicate and connect instantly using *any device, anywhere, anytime.*”



Why?

“Delivering Next Generation Broadband capability to our most remote and rural communities WILL have a **transformational** impact on how those communities **Live, Learn and Work**”



What?

CBS & Closing The Digital Divide

- » Helping Communities Who Want To Go –
Faster and Further
- » Help to Fund Those Communities Who Are Unlikely to
Benefit From Digital Scotland Superfast Broadband
(120,000 + homes and business premises)
- » Stakeholder and Supplier Engagement to Bring The
Benefits of Scale to The Smallest Communities



What?



CHANGING MINDS • CHANGING LIVES



COSLA





How?

We offer Advice, Guidance, & Support with
Scoping and Demand Stimulation (100%, £2,000)

Technical Options, High Level Design & Business Planning
(100%)

Capital Funding for Build and Commissioning (up to 89%)

Funding to Inspire, Design and Build



Where?

HIE and BT in ARGYLL AND BUTE.

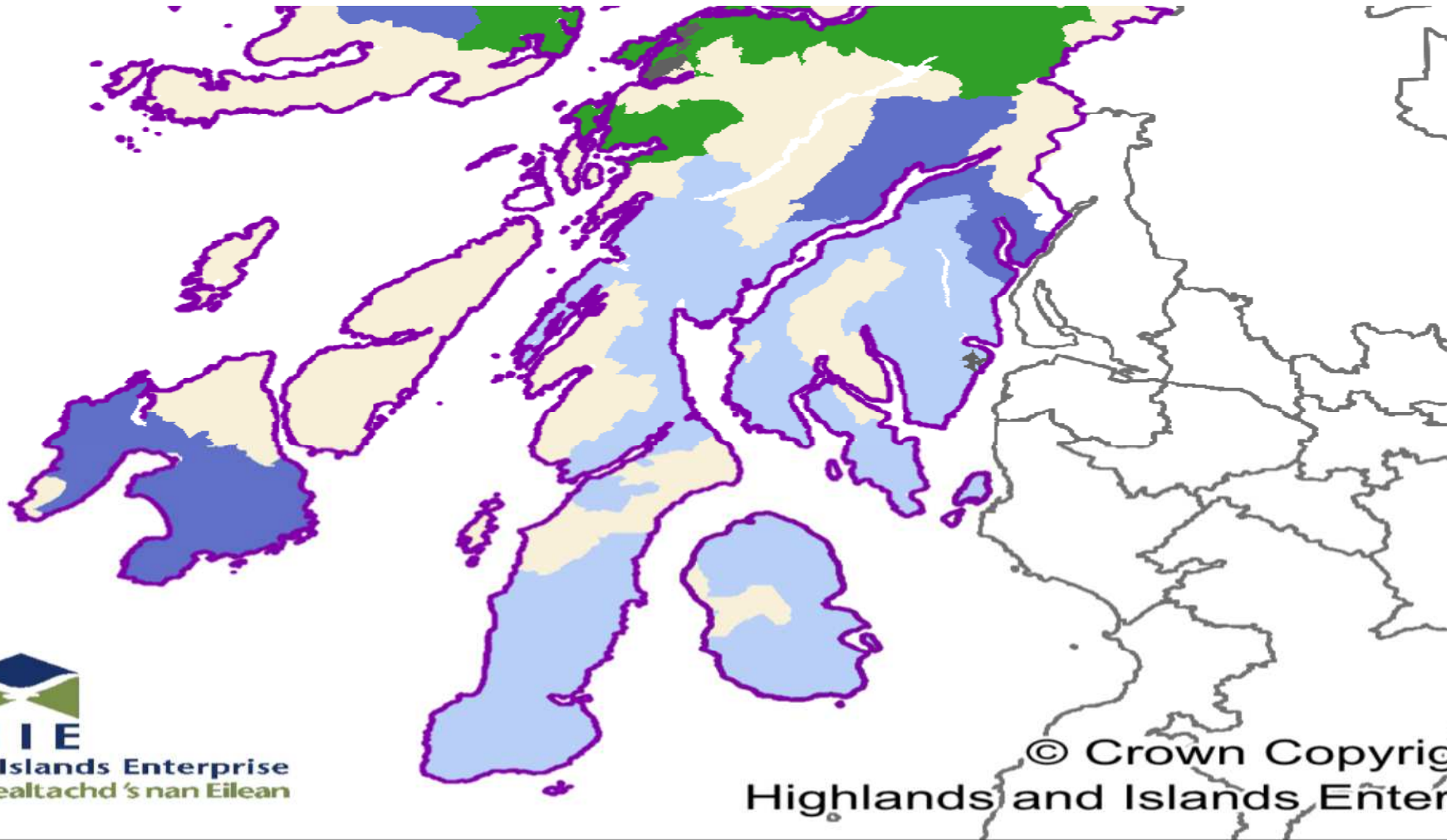
**Oban, Helensburgh, & Dunoon
– all connecting now or very soon.**

Coming next – first Quarter 2015.

Ledaig (Benderloch), Taynuilt,
Balvicar, Connel, Dalmally, Kilmelford.



Where?

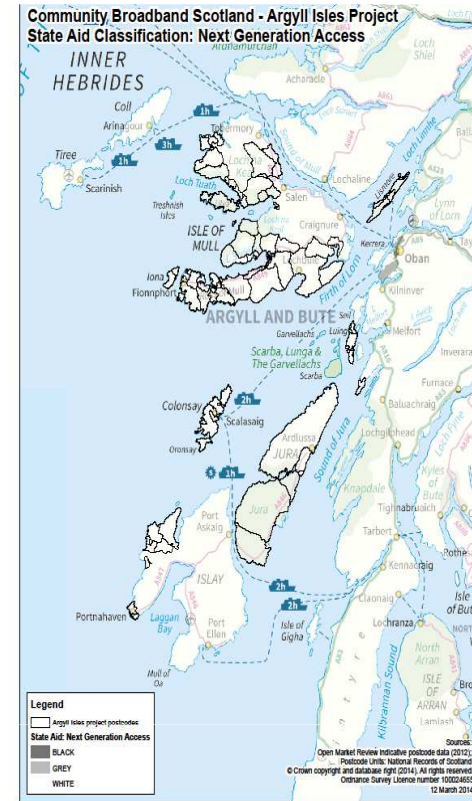




Where?

CBS and the Community in ARGYLL AND BUTE

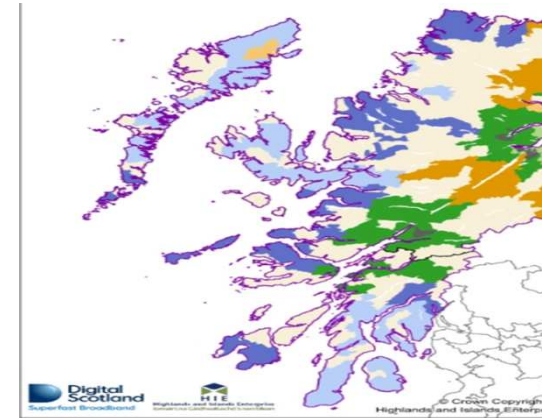
The Isles of
Mull and Iona,
Lismore and Luing
Islay Jura and Colonsay and the Craginish Peninsula.







Where?



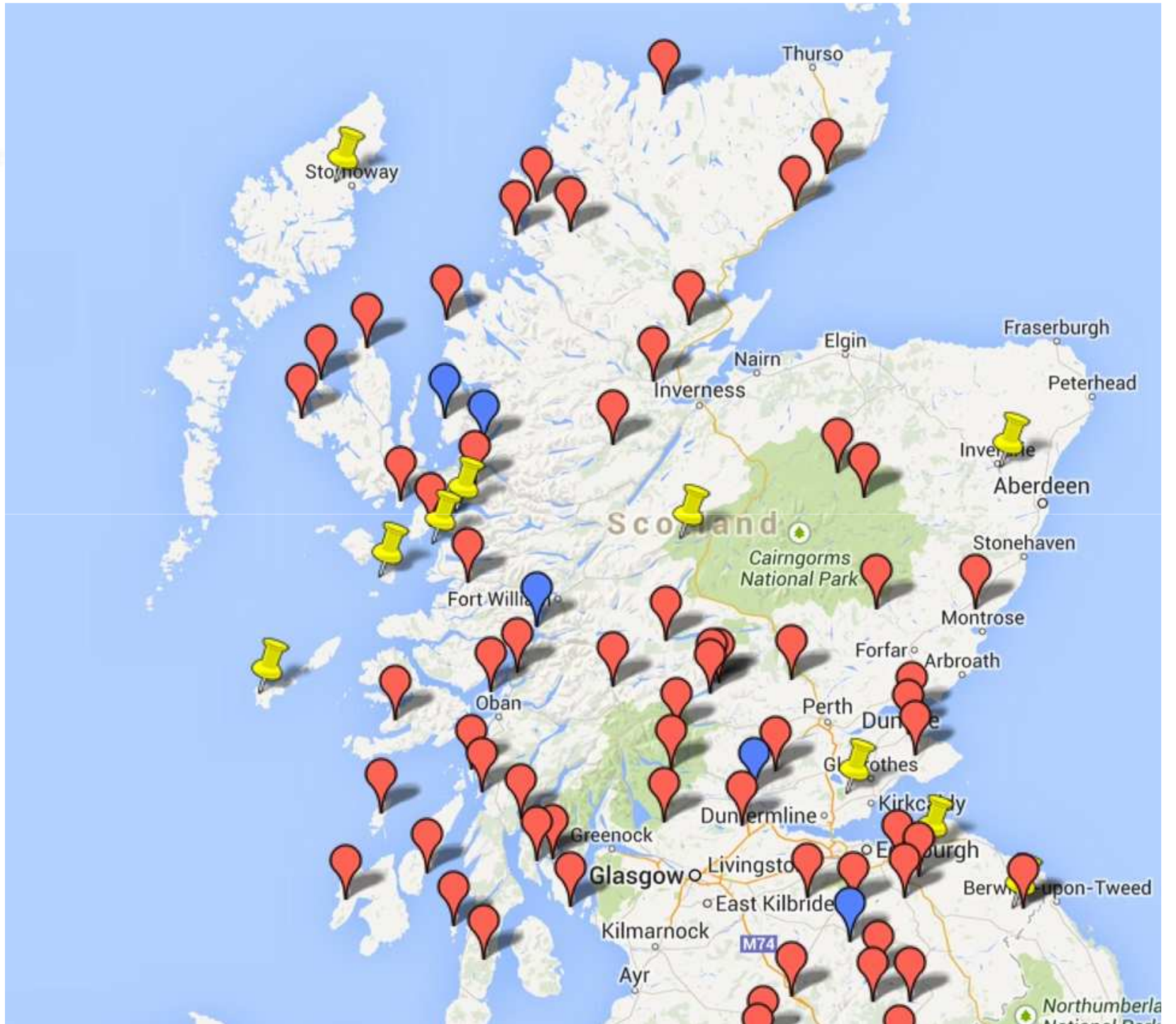
CBS and the Community in ARGYLL AND BUTE

**CBS are engaged with the communities of
North and South Kintyre, Colintrave & Glendaruel,
Tighnabruaich, Rural Bute, Loch Awe side, (including
Portsonachan, Ford and Kilchrenan and Dalmally),
Bridge of Orchy and Tiree.**



Highlands and Islands Enterprise
Iomairt na Gàidhealtachd 's nan Eilean







Transforming...

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Work

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What do You Think?

Community Planning Group Paper

Submitted 21st November 2014

Mental Wellbeing in Argyll and Bute

1 BACKGROUND AND SUMMARY

- 1.1 This paper will give a general update regarding local and National mental health and wellbeing issues.
- 1.2 The current local mental health and wellbeing strategic framework is due to come to a conclusion in December. Progress to date on the current local strategic framework has been collated and an extension of this strategic framework was agreed by the Programme Board in August 2014. The supplement is now available to download and will conclude in December 2016. Currently the National Mental Health Strategy is due to finish in 2015 and we expect the new National Strategy to be published in 2016. This explains why we have added a supplement to the current local strategy in order to bring it in line with the release of the new National Strategy. In the meantime, partners should make themselves aware of the content of the local strategy and undertake, monitor and report any actions which contribute to achieving the outcomes within the framework.
- 1.3 A scoping exercise to identify the availability of mental health and wellbeing training provision in Argyll and Bute has been undertaken. Subsequent streams of work have been established to focus in on how training could be provided, delivered and financed in the future. Partners should take note of the difficulties and get involved in finding solutions.

2 RECOMMENDATION

- 2.1
 - 1 Partners are encouraged to read the current Strategic Framework for Mental Wellbeing in Argyll and Bute and the additional supplement (which will be available on NHS Highlands website in Dec 2014), and undertake activities which contribute to achieving the outcomes stated in these documents.
 - 2 Partners should recognise the importance of mental wellbeing in the Single Outcome Agreement and how support to build healthy communities results in healthy people. Every one of us has mental wellbeing and a wide range of stakeholders have a contribution to make in improving it.
 - 3 Partners are encouraged to recognise the impact of preventative approaches in mental wellbeing.
 - 4 Partners should recognise the value of training as a means of supporting staff and communities to prevent mental ill health and support wellbeing. They can support training availability and delivery by providing financial support to partners and staff and by working together to share resources which will enable training to be delivered regularly, locally and cheaply.

3 DETAIL

3.1 **Strategic Framework for Mental Health and Wellbeing in Argyll and Bute 2012-14**

The local strategy was written in response to a request by the Mental Health Redesign Implementation Group in 2011. At that time the new National Strategy (Mental Health Strategy for Scotland 2012-15) was in development and the previous Policy and Action Plan Towards a Mentally Flourishing Scotland (TAMFS) had come to the end of its period.

3.2 Sam Campbell the Health Improvement Specialist was tasked with leading on this work and pulled together a small working group of partners to develop the local strategy. For various reasons this piece of work fell off the agenda of the Modernisations Operational Meetings. A significant amount of work has taken place under all five of the adult and later life related areas. There are still opportunities for activities to take place in support of improved mental health and wellbeing with partners support and the supplement to the current strategy will be available on the NHS Highland website in December.

Extending the life of the current strategy will allow work to take place to implement activities within the strategy and provide a stable framework to work towards in a period of transition from the current National Strategy to the next and further as we move towards integration of the Council and NHS. Some amendments will be required as for example, the Choose Life Project funding may not be continued which would result in section 5 'Reducing Suicide and Self Harm' activities being allocated to other partners to take forward.

3.3 "People with mental illnesses represent nearly one half of all the health-related suffering in this country. Within the NHS they represent the greatest areas of unmet need both among adults and children." (How mental health loses out in the NHS. A report by The Centre for Economic Performance's Mental Health Policy Group, June 2012).

Significant evidence shows that mental health influences a broad range of outcomes for individuals and communities (Mental Health, Resilience and Inequalities. Friedli 2010). Mental health problems have increasingly been shown to precede, and be important in the recovery from, physical health problems. For example, the Whitehall Study showed that emotional health, especially negative affect – a general tendency to report 'distress, discomfort, dissatisfaction, and feelings of hopelessness' – predicts the onset of heart disease and poorer recovery from infarcts independently of other risk factors. (1)

Psychological distress is also a risk factor for stroke. (2) For people with a diagnosis of severe mental illness such as depression, the risk of physical illness is high: 46% of people with a mental health problem have a long-term physical health problem such as coronary heart disease or COPD. (3)

Mental illness also increases the risk of cancer, (4) musculoskeletal problems like back pain (5) and psychosomatic problems like irritable bowel

(6) and possibly a range of other diseases. (7) Death rates are also higher in people with mental illness compared to people without mental illness, especially deaths from cardiovascular, respiratory and infectious diseases. (8).

It has been estimated that the Social and economic cost of mental health problems in Scotland amounts to £8.6 billion – 9% of Scotland’s Gross Domestic Product. (Audit Scotland, 2009). Research indicates that in times of economic hardship people’s mental health and wellbeing suffers and suicide rates increase. (NHS Health Scotland, 2011).

“The evidenced ‘poverty-ill health-poverty cycle makes clear that over the individual life-course, poverty is associated with higher prevalence of mental health issues, addictions and early onset of chronic disease as well as impaired early years development and reduced educational attainment. These factors significantly compromise both entry into and sustained participation in the labour market, thus perpetuating the susceptibility to poverty over the life-course and for potentially the next generation”. (The rise of in-work poverty and the changing nature of poverty and work in Scotland: what are the implications for population health? Glasgow Centre for Population Health, Oct 2013).

Community Development for Health Improvement

Mental health is a strategic priority in the Joint Health Improvement Plan and is taken forward in Argyll and Bute in a number of ways, in many cases utilising an assets based approach to community development. This approach is taken forward by the seven Health and Wellbeing Networks who deliver activities which contribute to healthy communities.

3.4 Mental Health Training Provision on Argyll and Bute

Mental health awareness can form part of a preventative approach to improving mental health and wellbeing in Argyll and Bute as awareness can result in early intervention, which in turn can reduce the likelihood of people going into crisis. Utilising a preventative approach has considerable support. “A cycle of deprivation and low aspiration has been allowed to persist because preventative measures have not been prioritised. It is estimated that as much as 40 per cent of all spending on public services is accounted for by interventions that could have been avoided by prioritising a preventative approach.” (Commission on the Future Delivery of Public Services, Christie 2011).

Both the Scottish Government and Health Scotland promote a preventative approach to Mental Health Policy in Scotland in response to the evidence base. “A small improvement in population wide levels of wellbeing will reduce the prevalence of mental illness, as well as bringing the benefits associated with positive mental health” (Mental Health, Resilience and Inequalities. Friedli 2010).

3.5 Areas of concern identified by the scoping project covered issues such as places on training available, booked and then not used; significant staff

changes resulting in a lack of trainers being available resulting in reduced availability of many courses. There are gaps in the types of courses available to some groups such as young people and dementia training. Finally, funding for Choose Life is under review with the current funding stream due to finish in March 2015. Discontinuation of this will result and all suicide prevention training ceasing from March 2015.

These issues will have a significant impact upon staff in the NHS, Council and Third sector as some of this training is mandatory for NHS and Council staff. Tightening budgets put availability and delivery of training at risk. For example, courses such as Scotland's Mental Health First Aid are predominantly utilised by the Third Sector with 50% of places going to Third Sector Staff. This course is currently funded entirely by NHS Highlands Public Health budget. Information gathered by the Third Sector work stream identified issues for Voluntary Organisations in funding training courses for staff as most funders including Argyll and Bute Council do not fund training costs within Service Level Agreements thus, making it difficult for organisations to finance their staffs continual professional development and could result in staff lacking important skills and knowledge to support mental health and wellbeing in the communities they work with.

4 CONCLUSION

- 4.1 Partners are encouraged to undertake actions and activities identified in the Strategic Framework for Mental Wellbeing in Argyll and Bute and familiarise themselves with the supplement which will be available in December 2014.
- 4.2 As part of a preventative measure to improve mental health and wellbeing in Argyll and Bute it is important that training is available to people and staff living and working in the area. This outcome is specified within the current local Mental Health Strategy, the National Mental Health Strategy and the current Single Outcome Agreement (5.4.2-5.4.4) and should be made explicit in Local Area Plans. Ongoing work by Sam Campbell will help to inform the 'best buys' with regards to mental health and wellbeing training courses.

For further information please contact:

Sam Campbell

Senior Health Improvement Specialist – Mental Health

01436 655076

ATTACHMENTS

Strategic Framework for Mental Wellbeing in Argyll and Bute 2012-2014.

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Argyll and Bute Community Planning Partnership**Oban Lorne and the Isles Area Community Planning Group****10th December 2014****Agenda Item [for office use]**



Carr Gomm Overnight Service

1. Purpose

To advise the Area Community Planning Group on the situation following the withdrawal of the Carr Gomm Overnight service on Mull.

2. Recommendations

The Area community Planning group is requested to:

- i) note the contents of this report

3. Background

The Carr Gomm service on Mull ceased at the end of April 2014. This decision was led by Carr Gomm themselves, citing major and consistent difficulties associated with the recruitment and retention of staff as the reason for the cessation of contract

4. Detail

At the time of the Carr Gomm service withdrawal in April 2014, seven service users were supported through the Change Fund funded overnight service on Mull. Mull and Islay were the only two locations funded through Change Fund monies, with the wider Argyll and Bute contract funded through the Adult Care budget and Resource Release monies. Overnight services through Carr Gomm are also provided in Oban, Lochgilhead, Helensburgh and Lomond, Dunoon, Campbeltown and Rothesay. The overall contract value is £703995 per annum following the ending of the Mull service. The Mull contractual value was £76000 per annum. The Overnight Service generally commenced in October 2010 but not until August 2011 for Mull and Islay.

The decision by Carr Gomm at the time was not entirely unexpected given that they had communicated on an ongoing way in relation to the staffing difficulties they were facing. Their

communication and notice period was in line with their contractual requirements.

The local area team assessed and responded to the needs of the service users on Mull. The main feature of the overnight service is that it should be a response service to enable people to maintain maximum independence at home.

. There are three main elements of the service:

- To support and respond to Telecare service as required.
- To assist Care Management with the assessment process by monitoring overnight needs of service users.
- To provide overnight homecare packages.

At the time of the service withdrawal there were 7 service users. The Area Team communicated with service users on the service cessation and was able to respond to any ongoing needs where these existed.

The Carr Comm Overnight Service as a whole is currently subject to a Contract Review by Adult services and the Procurement and Commissioning Team within the Council assisted by Health. The report on this review will be submitted to the Community Services Departmental Management team shortly for consideration.

The future shape and form of overnight services is a key consideration as we move forward with the Reshaping Care agenda for older people and the future commissioning of services in line with the Joint Strategic Plan for Older People. The Contract Review of the Carr Gomm Service will be an important element of this.

5. Conclusions

The Carr Comm Overnight Service on Mull ended in April 2014. The local area team were able to respond to ongoing need where this presented. The wider Carr Gomm Overnight service is currently subject to contract review.

Name of Lead Officer

Peter McLaren Interim Service Manager (Resources)
Tel 01436 658731

For further information please contact:

As above

Tel [Insert Number]

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Argyll and Bute Community Planning Partnership

Oban Lorne and the Isles Area Community Planning Group

10th December 2014

Agenda Item



Bowman Court Progressive Care Centre

1. Purpose

- 1.1 To advise the Area Community Planning Group on the range of initiatives taken and to be taken in relation to the service at Bowman Court.

2. Recommendations

- 2.1 The Area Community Planning Group are requested to note the contents of this report on a range of issues associated with Bowman Court

3. Background

- 3.1 The Bowman Court Progressive Care Centre replaced the Dunaros residential unit and Salen Hospital in January 2013. The opening of Bowman Court was the result of partnership working over many years, across Argyll and Bute Council, NHS Highland, the Scottish Government's Housing Investment Division, West Highland Housing Association and the Mull and Iona progressive Care Centre Company

Bowman Court offers 12 individual supported tenancies and a modern hospital together with a range of other health facilities and related staff housing to ease recruitment. This compares to the 8 residential places available in Dunaros.

The model of Progressive Care Housing is consistent with the national policy of Re-Shaping Care for Older People and with the 2014 Joint Strategic Plan for Older People developed by the Partnership which is itself, subject to ongoing consultations with local communities across Argyll and Bute.

4. Detail

- 4.1 Previous concerns that service users may be forced to leave the island in order to receive care in a nursing home on the mainland.

We know that since January 2013 4 islanders have left to be supported in nursing homes/ residential care homes, two in each of the last two years. The

details behind each of these moves to the mainland will be examined prior to and reported on verbally at the 10th December Area Community Planning Group meeting.

- 4.2 The current profile of service users residing within Bowman Court. Of the 12 tenants, 7 are in receipt of a care at home services as follows:

Total Hours of Care at Home = 199.25 hrs

Range = 12.25 to 59.5 hrs

Age Range = 78 to 93 years

As we employ home carers with flexible working conditions we can increase/decrease staffing support as required to meet the changing care needs of individual tenants and the complex in total.

- 4.2.1 Of the 4 residents who moved to Dunaros in January 2013, only one remains.
- 4.3 In relation to concerns that the staffing levels at night were not appropriate, staffing levels were supplemented from one to two in March 2013
- 4.4 In relation to concerns that the general Telecare Alarm System that services the community was not suited to the tenants of Bowman Court, all tenants who receive care at home services now have an alarm system that is managed directly within Bowman Court.
- 4.5 An additional Home Care Manager was recruited in January 2014 who has specific management responsibility for the home care staff in Bowman Court.

4.7 **Future Proposals**

Adult Care Services are currently carrying out a review of the current service arrangements at Bowman Court. Although this is proceeding, it will result in more sustained and dedicated Management and Leadership resource. In particular it will establish the post of Progressive Care Centre Manager who will assume the responsibility for the Care at Home Service within Bowman Court and be responsible for an envisaged registered day care service for older people within the complex. This service will be accessible by current tenants and by the local community dependent upon assessed need. This matter should be subject of a further report to the Community Planning Group at a later date once operational and established, in 2015.

This review will also look at the training needs of the Bowman Court staff group especially in areas of the model of care, dementia awareness and the administration of medication.

The staff at Bowman Court will also be part of a wider initiative that is ongoing with the Trade Unions across home care. Specifically, this will look to end the position where we have zero hour contracted care at home staff. We will look to shift such staff to agree contractual hours. As part of this we will also look at the position of bank staff who operate across directly provided care at home services with a view to also shifting these staff, where they are in agreement, onto a contracted hours basis. This work is being progressed with HR and is expected to be completed over the next couple of months

5 Conclusions

The Bowman Court service has now been operational for circa two years. Many of the concerns on this model of care being able to adequately respond to the changing support needs of the islanders have now been alleviated. Adult Services will continue to review the operational effectiveness of this service, ensure robust service improvement plans are in place and report routinely to the Area Community Planning Group on performance.

For further information please contact:

Peter McLaren Interim Service Manager (Resources)
Tel 01436 658731]

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Management Committee**Date: 31 October 2014****Agenda Item: 6a**

Integration of Health & Social Care

1.0 Purpose

Argyll and Bute Council and NHS Highland are actively planning for the implementation of new arrangements to meet statutory duties and responsibilities that will shape the future delivery of Health and Social Care in Argyll and Bute as outlined within the Public Bodies (Joint Working) (Scotland) Act 2014. This legislation places a duty on Local Authorities and NHS Boards to develop defined arrangements for the integration of Health and Social Care services in their area.

This report provides an update on a previous report submitted on 19th August 2014 to CPP Management Committee.

2.0 Recommendations

CPP Management Committee is asked to note the following issues;

- The Interviews for the post of Chief Officer are took place on 7th and 8th of October 2014. An appointment is imminent.
- 470 staff attended information sessions across Argyll and Bute to find out more about our plans to create a new Health and Social Care Partnership in Argyll and Bute. Sessions were delivered in Cowal, Bute, Helensburgh, Mid Argyll, Kintyre, Oban, Coll, Islay, Tiree and Mull. The feedback from the staff in relation to the sessions was positive. Further sessions are planned for staff in December 2014.
- Engagement and Involvement sessions are currently being finalised in partnership with the Scottish Health Council to have local conversations with small groups of people in localities who have an interest in health and social care during November and December. Sessions are also being planned with staff involved in re-shaping care for older people during the same period to larger audiences across localities.
- A new joint staff partnership forum involving management and Trade Union reps from both NHS and Council is now established. This forum will provide an appropriate setting to discuss issues relating to integration during 2014/15.

- A national Integration Scheme has been devised by Government and Partnerships across Scotland are advised to use the draft Scheme to ensure compliance with the requirements of the Regulations. The Scheme needs to be submitted to Scottish Government by Mid-February 2014.
- The Shadow Integration Board met for the first time on 10th September to oversee the recruitment of the Chief Officer post and start to ensure the work of the Programme Board and joint project team produces the outputs required to set up the new partnership arrangements.
- The Shadow Integration Board will not have any legal powers until the 1st April 2015 which is in line with the regulations and guidance associated with the Act. Councillor Dougie Philand was appointed Chair and Robin Creelman was appointed Vic-Chair of the Shadow Integration Board on the 10th September 2014.
- It has been agreed by the Shadow Board that the four current administrative areas of Cowal and Bute, Helensburgh and Lomond, Mid-Argyll and Kintyre and Oban Lorn and the Isles are the designated Localities in terms of the requirements of the legislation.

3.0 Background

The Integration Programme Board have been meeting regularly to oversee the work of a joint project team charged with taking forward the preparatory work to deliver the new Health and Social Care Partnership. The project team are currently working on 11 work streams covering specific areas which include HR, Finance, Performance, Quality, Operations, OD, Property, Commissioning, IT, Communication and Support Services.

4.0 Detail

The scope of services to be delegated to the new Health and Social Care Partnership was endorsed by the Council and NHS Highland at their respective meetings in June 2014.

The move towards the creation of the new Health and Social Care Partnership is making good progress as work continues on the submission of our draft Integration Scheme to the Scottish Government by Mid-February 2015. Once approved the Integration Scheme will describe the strategic and operational framework within the body corporate delivery model which meets the statutory requirements of the Public Bodies (Joint Working) (Scotland) Act 2014. The Shadow Board will then be granted the power to form the new Integration Joint Board which will have the legal powers to oversee the strategic and operational duties and responsibilities of the new Health and Social Care Partnership.

5.0 Conclusions

Argyll and Bute Council and NHS Highland are working towards the implementation of a new Health and Social Care Partnership which will deliver improved outcomes and more integrated services for people across Argyll and Bute by the 1st April 2015.

The Partnership needs to meet new duties and responsibilities as detailed in the Public Bodies (Joint Working) (Scotland) Act 2014 Regulations and Guidance. The new Health and Care Partnership will develop its links with the CPP and build effective joint working arrangements which ensure delivery of improved outcomes for people across Argyll and Bute.

6.0 Implications

Strategic Implications	SHORT TERM OUTCOME 5.5 We have accessible high quality services which improve quality of life and wellbeing.
Consultations	A full programme of staff and community engagement is being finalised to meet statutory requirements of the legislation.
Resources	The budget for the new Health and Social care partnership is currently being assessed and agreed. It is expected to be in excess of over £200million.
Prevention	Yes. The growing older population and on-going health inequalities can only be tackled by the integration of budgets to agree on strategic and operational priorities during the next 20/30 years.
Equalities	This will ensure access to a range of health and social care support is available to people living in Argyll and Bute.

Allen Stevenson
Joint Project Manager-Integration
Lead Officer – Outcome 5

For more information contact: Allen Stevenson
 Telephone number: 01369 708513

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Third Sector and Communities CPP Sub Group

Partner Update: September 2014 – November 2014

Name of Organisation.....Third Sector Partnership.....

Please provide an update under the following headings (please note that the update is not for discussion at the meeting – any items for discussion can be added to the agenda on request)

Training and Events:

4 x governance training bespoke
 2 x strategic planning for organisations
 3 x OSCR applications
 Volunteer recognition x 2
 Saltire Awards x 38
 OTAGO Strength & Balance training – 2 spaces left, starts 24th Nov see argyllcommunities.org
 Be Aware, Prepare Its Winter – multi-agency event 26 November
 Previous events include Caring Connections, August – Coaching opportunities;
 Adult Support and Protection self-evaluation event Nov, See Hear Strategy group (establishment), Absent Friends, multiple others.

Consultations:

TSP review and consultation
 OSCR targeted reviews
 RCOP consultation
 Smith Commission
 Health & Social Care Integration (affirmative regs published after input from local groups and service users)

Good News items:

Established (landing page) website for Health & Social Care Integration – being populated as information becomes available from NHS / Council
www.healthytogetherargyllandbute.org (we didn't choose the name)
 Supported 7 groups to successfully achieve funding.
 2 new community groups
 Welcome to Kirsten who will be soon in post to help set up the Oban Link Club as a constituted group and assist with membership, venues and operation.

Challenges:

Resources (always), funds, time and personnel.
 Outcomes of review – to be determined.
 Local and national organisations – defending local groups opportunities whilst having

a SG remit to also support national bodies. Groups are highlighting tensions and lack of capacity to match large national bodies with dedicated staff.

Signature:GH..... Date: ..09 11 14.....

Argyll and Bute Community Planning Partnership**OLI Area Community Planning Group
10th December 2014****Agenda Item [*for office use*]**

New Schools Redevelopment Project – Oban High School Update

1. Purpose

To update members of the OLI Area Community Planning Group on the schools redevelopment project to build a new Oban High School.

2. Recommendations

It is recommended that Members note the position in regard to the:

- Overall project programme;
- Appointment of Morrison Construction as Tier 1 Building Contractor;
- Site layouts and floor plans;
- Pre-Application Consultation (PAC); and
- Project communication strategy.

3. Background

3.1 This report provides an update to the Community Planning Group on the schools redevelopment project to build a new Oban High School. The New Project Request (NPR) in respect of Oban High was approved by the Board of hubnorth Scotland (hubNorth) in August 2014 and this project has now progressed into the Stage 1 development period.

3.2 The expectation is that hubNorth should be able to provide the new school facilities in Oban within the Scottish Futures Trust (SFT) programme metric, with exception of any abnormal general and site costs. The Council needs to progress the project to ensure completion of construction of the schools by the Scottish Government's end date of March 2018.

The Council's school redevelopment project team continue to challenge hubNorth, with support from the SFT, to:

- Deliver the school according to the project programme;
- Meet the requirements of the project brief for the school; and
- Deliver the school within the affordability cap as set out within the NPR for Oban High.

4. Detail

4.1 Schools Redevelopment Project – Programme

Following acceptance of the NPR for the new Oban High School by the hubNorth Board on 11 August 2014 an updated programme has been issued by hubNorth. The key dates for the Oban school project are:

Date	Description	Comment
11 August 2014	Acceptance of the New Project Request (NPR) by hubNorth Board	
18 August 2014	Stage 1 commenced	
December 2014	Stage 1 approval by Council	Policy and Resources Committee (P&R) to approve Stage 1 submission report which is likely to be reported to the December P&R committee. It is likely that hubNorth will submit the Stage 1 submission for review by the Council on or around 21 November 2014.
December 2014 – Early January 2015	Stage 1 Key Stage Review conducted by SFT	
December 2014 – June 2015	Stage 2 commences	It is intended that Stage 1 and Stage 2 will overlap to shorten overall programme length. Detail of Stage 2

		programme is awaited from hubNorth.
July – September 2015	Stage 2 approval, including development of Full Business Case (FBC)	P&R to approve FBC
	Stage 2 approval and SFT Key Stage Review (KSR)	Overlap period within Council approval of FBC
August – September 2015	Construction mobilisation	
September 2015	Financial close	
October 2015	Construction start	
July 2017	Construction end	

4.2 Oban High School Project Programme – Stage 1

4.2.1 The Stage 1 submission document is likely to be reported to the December meeting of the Council's Policy and Resources (P&R) committee. The submission document will include information on key deliverables such as:

- Planning Pre-Application Consultation (PAC);
- Contractor appointments;
- Financial Information - initial development of the project financial model; funder engagement; and pricing report; and
- Building design.

4.2.2 Following the P&R Committee approval of the Stage 1 submission report, the report will require approval also through the SFT's Key Stage Review (KSR) for Stage 1.

4.2.3 During the Stage 1 approval period it is the intention that the hubNorth design team continues to develop the detailed design work, preparing and issuing of work packages for tender, pricing and financial modelling as required for Stage 2. This will assist in maintaining momentum to reach Financial Close by September 2015.

4.2.3 It should be noted that there is a further impetus on reaching Financial Close by September 2015 as the Scottish Futures Trust (SFT) has confirmed that funding will be indexed to Q3 2015. Any delay past this indexation date will result in the Council having to meet the full cost of any additional inflation. This risk will be continuously monitored as the Programme progresses.

4.3 Value for Money – Appointment of Tier 1 Building Contractor

As part of the Stage 1 programme, hubNorth recommended to the Council the appointment of Morrison Construction (formerly Miller Construction) as the Tier 1 building contractor to deliver the new schools in Campbelltown, Oban, and Kirn rather than carrying out a VfM tender exercise. The P&R committee accepted this appointment at their meeting on 30 October 2014.

4.4 Design

At its meeting on 24 April 2014, the Council agreed that all matters in respect of the provision of the new school facilities should be delegated to the P&R committee. At the committee meeting on 30 October 2014, Members were asked to consider and agree the following Stage 1 design detail for Oban High School:

- Site layout;
- Floor plans and building use adjacencies; and
- Schedule of accommodation.

4.4.1 Site Layout

The Council agreed at its meeting in January 2014 that the site for the new Oban High school would be the existing school site with land at Tweedmill, Dalintart and Glencruitten.

The initial site analysis by hubNorth set out from their perspective the advantages and disadvantages of the agreed site.

	Advantages	Disadvantages
1	Land owned by A&B	Poor ground conditions where All Weather Pitch is proposed and cost for remediation.
2	Potential to reuse parts of existing buildings	Further investigation and repositioning of site may be required if All Weather Pitch cost prohibitive or not possible.
3	Reuse of existing services	SEPA dialogue required around area where All Weather Pitch is proposed.
4	Existing access, drop off roundabout in place	Potential for Historic Scotland liaison and approval regarding listed Dunn rock outcrop.
5	Within Oban town centre, maintaining	Potential Contamination under existing pitches

	existing links	
6	No phased demolition / decant required	Existing Rock outcrop and Oban Development Route restricts a more centralised campus layout.
7	New pitches could be built as part of enabling works meaning no loss of external fields during construction	
8	New build works relatively shielded from existing school building limiting disruption	

4.4.2 A number of site layouts have been proposed by hubNorth, and analysed against the requirements of the project brief. However, the challenges of the agreed site in Oban have restricted the range of site layout options that would be possible. The hubNorth design team have had to take into account:

- the Dun and its setting;
- the large rock outcrop to the south of the current school buildings;
- the Oban Development Road(ODR) zone into which the school development cannot encroach;
- poor ground conditions behind the Tweedmill and in particular in the land area that lies between the current Oban Saints football and Oban Lorne rugby pitches; and
- a strong desire, as expressed during the consultation period that there should be no decant of students, and the existing 3G synthetic pitch should be available for use, during the construction period.

4.4.3 From the hubNorth site analysis and the site restrictions listed above, a preferred site layout solution has been determined. The layout is included as Appendix1 hereof.

4.4.4 The design meetings with hubNorth and their supply chain have involved the Council project team, including the Head Teacher and the school's senior leadership team, Council officers in Roads and Planning, and where necessary have been followed up with discussions and advice from the Council's external advisers to the project, and external agencies such as SportScotland, and Historic Scotland.

- 4.4.5 The preferred layout has been discussed with the wider school community through the school's champions group and with a meeting of school staff on Tuesday 7 October that included an invitation to Local Members to attend.

The site layout may be subject to change as the design process continues through into Stage 2.

4.4.6 OHS – Building Floor Plans and Adjacencies

The school building is currently being designed to be 4 storeys. This compares to the existing building which is in parts 6 storeys high. As with the external site areas, the building has been designed to take account of the accommodation requirements as set out in the project brief. The building will have a range of accommodation to deliver a Curriculum for Excellence, be fully accessible, and have a range of accommodation for ASN pupils.

The preferred layout for each floor of the building are as Appendix 2 hereof. These plans may be subject to change as the design process continues through into Stage 2.

4.4.7 OHS – Accommodation Schedules

The Council's project team continues to challenge hubNorth to deliver the new Oban High school building within the SFT programme metric allowance for a school of 1300 pupils and to the affordability cap as set out in the NPR. For Oban High school, the SFT metric requires an overall metric of a gross internal floor area (GIFA) of 14,215 square metres (sqm). This overall area is to be inclusive of circulation, and plant room space required.

- 4.4.8 Early indications are that the current floor plan has a gross internal area of 13,763sqm, i.e. within the SFT area metric. There may be a requirement for additional plant space in the pitched roof void, but as yet this has not been determined by hubNorth's engineers.

- 4.4.9 For each of the main areas of the school as shown in Appendix 2, hubNorth has provided also an overall accommodation schedule to match the requirements of the Council's agreed project brief. This schedule has been compared with a schedule prepared by the Council's project team following a detailed analysis of the Oban High school curriculum. Where appropriate, adjustments to the hubNorth schedule have been proposed. This work has been in full discussion with the Head Teacher and his staff teams. The proposed accommodation schedule is included as Appendix 3. Any adjustments to this must be made within the context of the overall metric GIFA.

- 4.4.10 SportScotland has been consulted on the external and internal sports provision for school, and community use, and early indications are that these facilities meet the needs of a school with a roll of 1300 pupils.

Any changes to the site layout, floor plans or accommodation schedule would be discussed in full with the Head Teacher and their staff teams.

4.5 Planning – Pre-Application Consultation (PAC)

- 4.5.1 A Pre-Application Consultation (PAC) is required for Oban High school as it is classed as a major development when seeking to obtain Planning Consent. Major developments require a minimum 12 week period for public consultation between the submission of an initial Proposal of Application Notice (PAN) and the lodging of a Planning Application. The PAC process is being carried out by hubNorth with their Architects on behalf of the Council.

- 4.5.2 The PAN was submitted for Oban High school on the 10th October 2014 to the Council, relevant Community Councils and community groups. Consultation during the 12 week period has involved holding workshops with school Champions Groups and staff, and engagement with Community Councils. A public exhibition will be held also on Tuesday 2nd December in the Corran Halls, Oban. This will allow the public the opportunity to express their views on the proposals, with feedback being recorded and addressed where possible prior to the submission of a detailed Planning Application.

4.6 Communications Strategy

The Communications Strategy, contained as Appendix 4 hereof, co-ordinates communications activity before, during and after the schools development projects in Campbeltown, Kirn and Oban. One of its primary objectives is to ensure that stakeholders feel involved and informed throughout the development of each project. It aims to provide information, build confidence and positive perceptions of the schools' projects.

The main methods of communication will be through a dedicated web page within the Council website which will be linked to each individual school website and will contain copies of project newsletters issued through each school throughout the project, in addition to general updates on site layouts, floor plans and room layouts. Press releases will be issued following key milestones or developments in the project and dedicated features will be considered also. Success of the Communications Strategy will be evaluated throughout the project from the engagement and co-operation from stakeholders and media coverage.

4.7 Project Launch

A Project Launch event was originally scheduled for Tuesday 11th November, however this was rescheduled to Thursday 4th December as the original date was no longer suitable for HubNorth Scotland. The rescheduled date was then deemed no longer suitable due to the announcement of the Kintyre South by-election and the restrictions this places in relation to Purdah. Discussions are ongoing regarding the rescheduling of this event.

4.8 Meet the Buyer Event

“Meet the Buyer” events are being organised for January 2014 and will take place in Oban, Dunoon and Campbeltown. The Meet the Buyer event would highlight for Small and Medium Enterprises (SME’s) the business opportunities that the new school developments would bring to the whole of Argyll and Bute, in particular Oban, Dunoon, and Campbeltown.

The events will be delivered by Hub North Scotland Ltd. in association with their Tier 1 contractor, Morrison Construction. Business leaders would have the opportunity to discuss the range, scale and type of works packages that could be available through the schools’ projects. Similar events have been organised previously by hubNorth within the Northern Territory for school projects in Inverness and Wick and were attended by 120 and 56 companies respectively.

5. Conclusion

5.1 The acceptance of the NPR for the new Oban High School project has commenced the formal engagement of hubNorth to deliver the new school facilities for Oban through the Scottish Government’s Schools for the Future (SSF) programme.

5.2 The site layouts, floor plans and adjacencies, and the accommodation schedule for Oban High School have been developed through the Stage 1 design process. HubNorth are striving to deliver financial close on the project by September 2015.

5.3 A detailed communications strategy has been put in place to ensure that the school and the wider school and local communities are kept fully informed of the progress of the school project.

6.0 SOA Outcomes

This project relates to the following SOA outcomes:

3. Education, skills and training maximises opportunities for all.
4. Children and young people have the best possible start.

Malcolm MacFadyen

Head of Facility Services, Customer Services, Argyll and Bute Council

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For further information please contact:

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OBAN HIGH SCHOOL

Please refer to the A3 handout for the following:

Appendix1 - Proposed Site Layout

Appendix 2 - Proposed Ground Floor Plan and Adjacencies

Appendix 2 (Continued) - Proposed First Floor Plan and Adjacencies

Appendix 2 (Continued) - Proposed Second Floor Plan and Adjacencies

Appendix 2 (Continued) - Proposed Third Floor Plan and Adjacencies

Appendix 3

Oban High School - Proposed Accommodation Schedule

Oban High School - Accommodation Schedule	
Accommodation Area	Area (sqm)
Faculty of English	491
Faculty of Mathematics	486
Faculty of Languages	371
Faculty of Social Studies	751
Faculty of Science	936
Faculty of Business Design & Technologies	1181
Faculty of Expressive Arts	1169
Faculty of Health & Wellbeing	2741
Pupil Support	719
Vocational Areas	210
Whole School Areas	1657
Administration	533
Facilities Management	77
Net Internal Floor Area (sqm)	11322
Circulation/plant room/partitions estimated @ 21.56% (sqm)	2441
Total Gross Internal Floor Area (GIFA) (sqm)	13763

Appendix 3 (continued) Oban High School – Accommodation Schedule

Type	No	Area (sqm)	Total (sqm)	Area Total (sqm)	
Faculty of English					
Classrooms	7	60	420		
Storage	1	30	30		
Staff Base	1	30	30		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5		491
Faculty of Mathematics					
Classrooms	7	60	420		
Storage	1	30	30		
Staff Base	1	25	25		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5		486
Faculty of Languages					
Classrooms	4	60	240		
Project/Seminar Room	2	30	60		
Recording Room	1	15	15		
Storage	1	20	20		
Staff Base	1	25	25		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5		371
Faculty of Social Studies					
Classrooms – Social	7	60	420		
Classrooms – RMPS/Social Educ.	4	60	240		
Storage	1	45	45		
Staff Base	1	35	35		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5		751
Faculty of Science					
Laboratories	9	80	720		
Classroom Areas	1	40	40		
Project/Seminar Lab	1	20	20		
Greenhouse	1	20	20		
Technician Prep/Base/Storage	1	80	80		
Chemical Store	1	10	10		
Staff Base	1	35	35		
Male Toilet	1	3	3		

Female Toilet	1	3	3		
DDA Toilet	1	5	5		936
Faculty of Business Design & Technologies					
Staff Base	1	45	45		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5	56	
Business St/Computing					
Classrooms	7	70	490		
Storage	1	20	20		
ICT Technicians	1	20	20		
Computer Store	1	20	20		
Server/Comms Room	1	20	20	570	
Technologies/Graphics					
Craft Rooms	2	110	220		
Craft Prep/Storage	1	70	70		
Craft 3D Store	1	20	20		
Craft Tool Store	1	15	15		
Craft General Store	1	10	10		
Graph Com/Engineering Science	3	70	210		
Graph Com General Store	1	10	10	555	1181
Faculty of Expressive Arts					
Staff Base	1	40	40		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5	51	
Art & Design					
Classrooms	2	70	140		
3D Classroom	1	80	80		
Kiln Room	1	20	20		
Project/Seminar Room	1	20	20		
Storage	1	20	20		
3D Storage	1	20	20		
Clay Store	1	15	15		
General Store	1	10	10	325	
Music					
Classrooms	3	70	210		
Recording Room	1	20	20		
Practice Rooms	4	12	48		
Instrument Store	1	20	20		
Pipe Band Drum Store	1	20	20		
Pupil Instrument Store	1	20	20		

General Store	1	10	10	348	
Drama					
Teaching Studio	2	70	140		
Musical Theatre Room	1	100	100		
Design Room	1	20	20		
Make up Area	1	15	15		
Male Changing	1	15	15		
Female Changing	1	15	15		
Furniture Store	1	40	40		
Recording Room	2	15	30		
Editing Suite	2	10	20		
Prop/Costume Store	1	40	40		
General Store	1	10	10	445	1169
Faculty of Health & Wellbeing					
Home Economics					
Food Rooms	2	85	170		
Classroom Area	1	40	40		
Multi-purpose area	1	50	50		
Central Food Store	1	15	15		
Chilled Storage Area	1	15	15		
Food Preparation Area	1	20	20		
General Store	1	10	10		
Laundry	1	10	10		
Staff Base	1	10	10	340	
Physical Education					
Sports Hall	1	646	646		
Sports Hall Store	1	95	95		
Gymnasium	2	216	432		
Gymnasium Store	1	70	70		
Dance Studio	2	216	432		
Dance Studio Store	1	70	70		
Fitness Room	1	105	105		
Fitness Studio Store	1	40	40		
Classroom	1	60	60		
Changing Rooms	6	40	240		
Laundry	1	10	10		
Outdoor Activities Store	1	50	50		
Outdoor Education Area	1	30	30		
Community Use Storage	1	25	25		
PE Staff Base/Changing	1	60	60		
Male Toilet	1	3	3		
Female Toilet	1	3	3		
DDA Toilet	1	5	5		

Sports Coordinators Staff Base	1	25	25	2401	2741
Pupil Support					
Learning Arena	1	50	50		
Classrooms	4	40	160		
Tutorial Rooms	3	20	60		
Quiet Rooms	4	10	40		
Lifeskills Flat	1	35	35		
Lifeskills Kitchen	1	50	50		
High Sensory Room	1	15	15		
Low Sensory Room	1	15	15		
Physiotherapy Room	1	20	20		
Medical Room	1	15	15		
Personal Care Room	1	12	12		
Laundry	1	10	10		
General Store	1	15	15		
Furniture Store	1	35	35		
Equipment Store	1	35	35		
Meeting Room	1	25	25		
Visiting Services Room	1	20	20		
Guidance/Pupil Support Office	1	40	40		
Staff Base	1	50	50		
Male Toilet	2	3	6		
Female Toilet	2	3	6		
DDA Toilet	1	5	5		719
Vocational Areas					
Hairdressing Salon	1	30	30		
Cosmetology Suite	1	30	30		
Craft Skills Area	1	150	150		210
Whole School Areas					
Learning Arena	1	70	70		
Library/Resource Centre	1	250	250		
Librarian Office	1	15	15		
Careers Office	1	12	12		
Library Store	1	20	20		
Assembly Hall	1	400	400		
Sound/Lighting Control Room	1	15	15		
Exam Desk Store	1	40	40		
Dining Area	1	250	250		
Dining Furniture/Mobile Store	1	50	50		
External Mobile Store	1	20	20		
Kitchen/Servery	1	130	130		
Social Space	1	150	150		
Breakout Spaces	0	75	75		

Pupil Toilets Male	0	80	80		
Pupil Toilets Female	0	80	80		1657
Administration					
Entrance/Foyer	1	30	30		
Waiting Area/Cafeteria	1	50	50		
School Office/Reception	1	50	50		
Admin Staff Kitchen/Rest Room	1	15	15		
AFA Office	1	10	10		
Reprographics Room	1	30	30		
Office General Store	1	20	20		
Exam Store	1	20	20		
Office Archives (Pupil/Financial) Store	2	15	30		
Medical Room	1	15	15		
DDA Toilet	1	5	5		
First Aid Room	1	15	15		
Medical Waiting Area	1	10	10		
Head Teacher Office/Meeting	1	40	40		
Head Teacher PA Office	1	10	10		
DHT Offices	4	15	60		
Reception/Welfare Officer	4	10	40		
Interview Rooms	1	10	10		
Conference Room	1	50	50		
Chaplain's Office	1	12	12		
Visitor Toilets	3	3/5	11		533
Facilities Management					
FM Office	1	15	15		
FM Store/Workshop	1	20	20		
FM Cleaner Cupboards	6	7	42		77
Net Internal Floor Area (sqm)					11322

Additional to the net internal floor area will be space required for:

- Plant room;
- Circulation; and
- Partitions.

Appendix 4

Schools Redevelopment Project Communications Strategy

Project details

As part of the Scottish Government's Schools for the Future (SSF) initiative, Argyll and Bute Council has three approved projects in the SSF programme – a new Campbeltown Grammar school, a new Oban High school and a new Kirn Primary school.

Aim of communications plan

To co-ordinate Argyll and Bute Council communications activity before, during and after the Schools Development Project – Campbeltown Grammar, Oban High and Kirn Primary schools.

Objectives

- To ensure that key stakeholders – pupils, parents, staff – feel **involved** and **informed** through the development of each project
- To provide information to key audiences
- To build confidence in, and positive perceptions of, the three school projects
- To manage expectations where required about timescales and outcomes
- To inform people about timescales - when work will start, what happens in the meantime, what their new schools will look like, when they will be open

Key messages

- The council is making a significant investment in good quality schools for the future which meet the needs of 21st century education
- Argyll and Bute as a whole will benefit from this investment as well as each area
- The schools and the best interests of each area are at the heart of the process
- The school communities are involved in the design process
- Young people will have modern, well equipped new schools to learn in
- Good quality schools will help the council in its work to grow the population

Target audiences

- Pupils
- Parents
- School staff
- The local community
- Local media
- Elected members

Communications activity

1 Council website – for all audiences

- A dedicated web page for the whole project to highlight the council's significant investment in education in Argyll and Bute.
- Clearly signposted links to pages for each school project, providing background information, plans when appropriate, regular progress updates.
- Copies of newsletters (see below) to download.

- Links to existing school websites.

2 School websites – for pupils, parents, staff

- Links to the main council website pages.
- PDF copies of newsletters to download.

3 Social media – all audiences

- Updates to be published on council and schools' social media channels – Facebook and Twitter.
- *Note: We are looking at expanding our use of YouTube and similar – where possible, utilise these – recording foundation building, etc.*

4 Newsletters – pupils, parents, staff, local community

- Produced centrally and distributed to schools for issue as a school bag drop. PDF copies can be available for download on council and school websites.

5 Email updates – head teachers, elected members

- To be issued to announce and to follow up on key milestones or developments in the project

6 Press releases – media, local community

- To be issued to announce and to follow key milestones or developments in the project. Also consider dedicated features, working with local newspapers in the area – interviews with head teacher, Policy Lead, etc.

7 Launch event

- Originally scheduled for the afternoon of Thursday 4th December 2014 in the Council Chambers, Kilmory – this has been postponed.

Risks

- Timescale slippage
- Quality problems
- Disruption to education
- Disruption to community life

Managing risks

Refer to key messages. If disruption is likely, early communication is key.

Evaluation

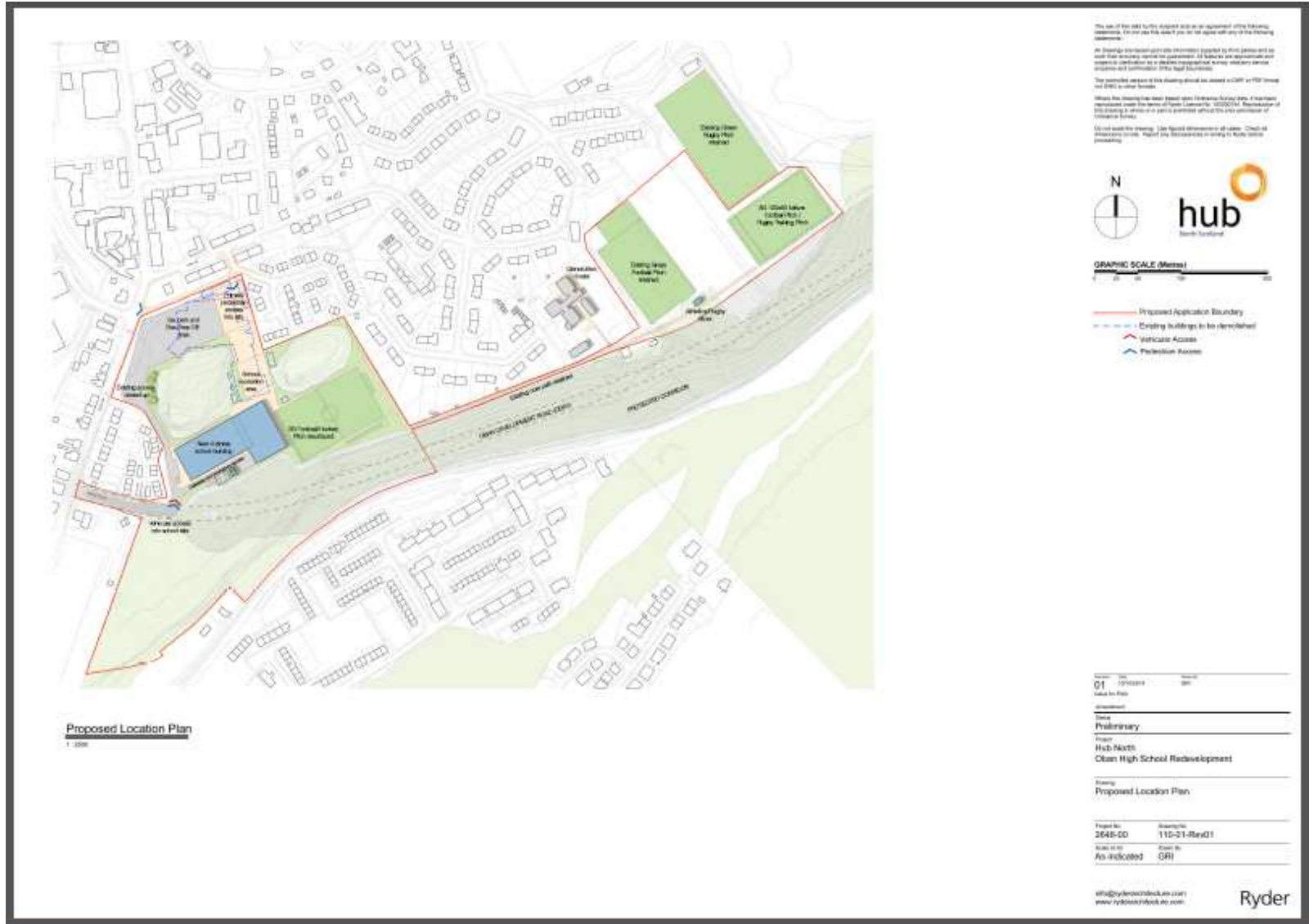
- Key stakeholders will engage and co-operate with the process – they will **be** and **get involved**
- Positive media coverage
- Positive elected member engagement

Action plan – some details still to be confirmed

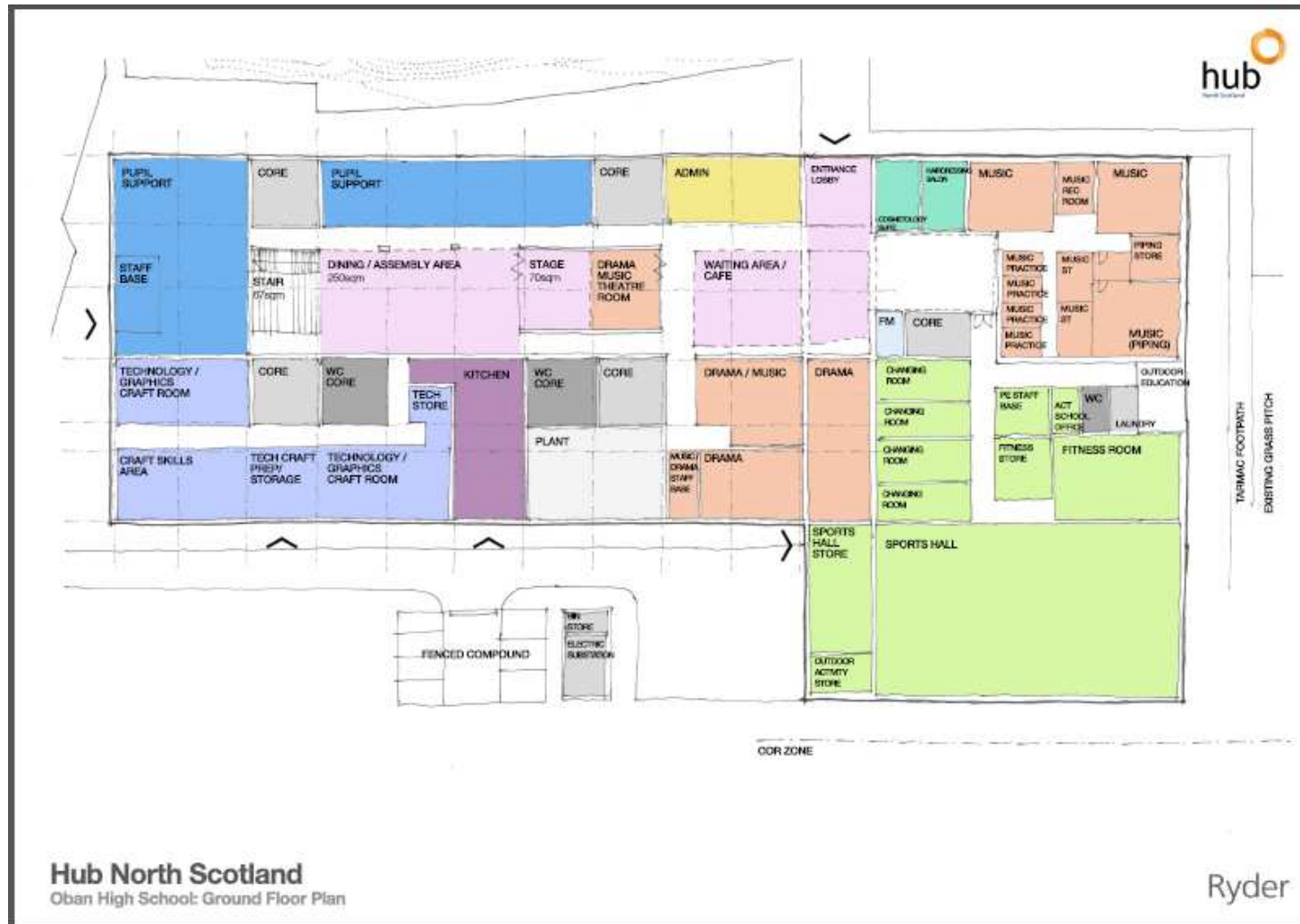
Activity	Details	Timescale	Lead
Initial press release	Ahead of launch event	TBC	Communications
Launch event	Council Chambers, Kilmory, Lochgilphead	Postponed - TBC	All
Web page live	PAC Page live.	Completed.	Communications and Web Team
First newsletter	At launch event or close after	Postponed - TBC	All
Newsletters	Keeping pupils etc up to date	Quarterly	All
Email updates	Keeping staff and members up to date	Coincide with newsletters and with key milestones	TBC
Press releases	Keep community up to date through local media	Key milestones	Communications
Press features/interviews	Generate positive perceptions	At significant events	Communications

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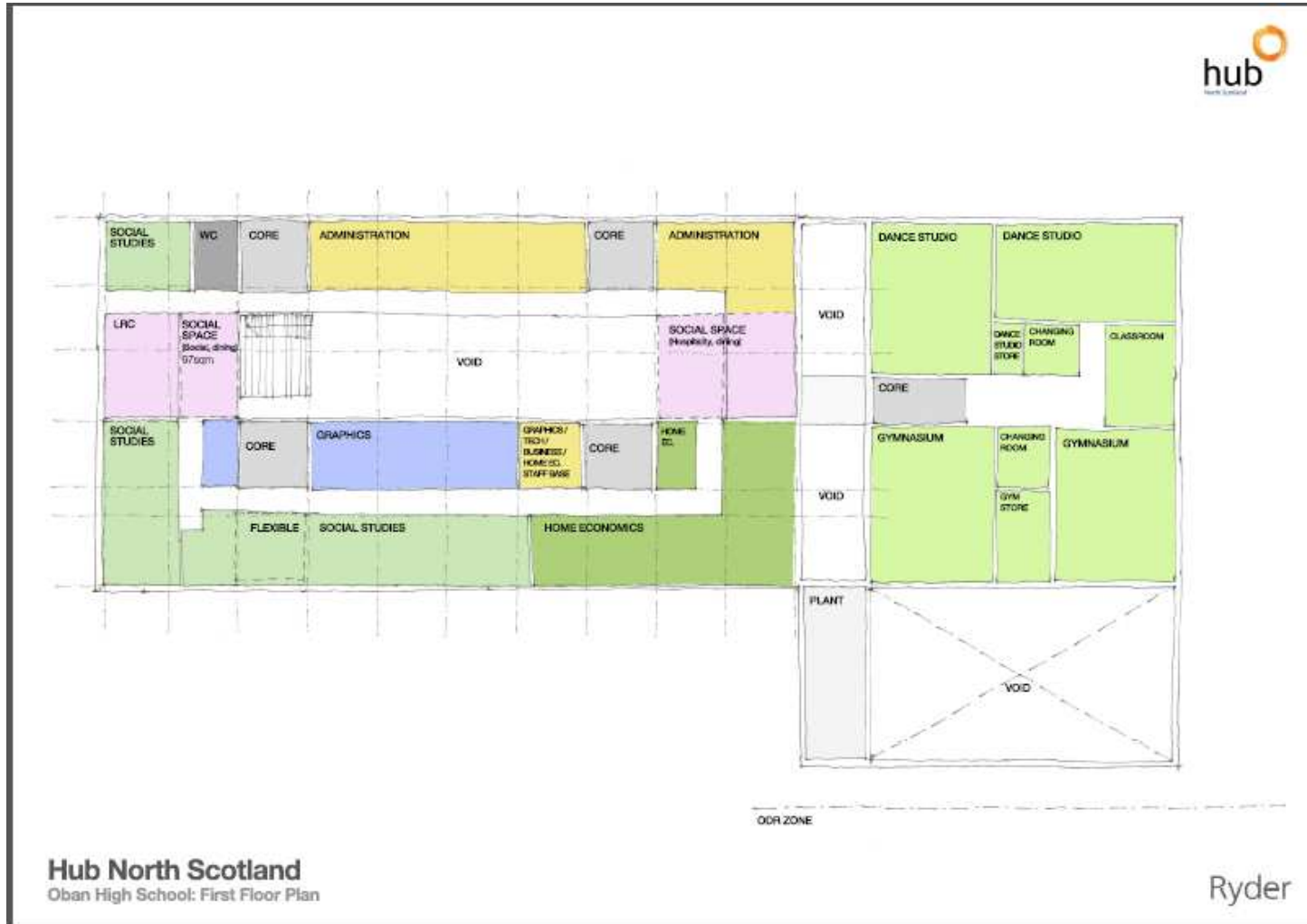
Appendix 1 – Oban High School Proposed Site Layout



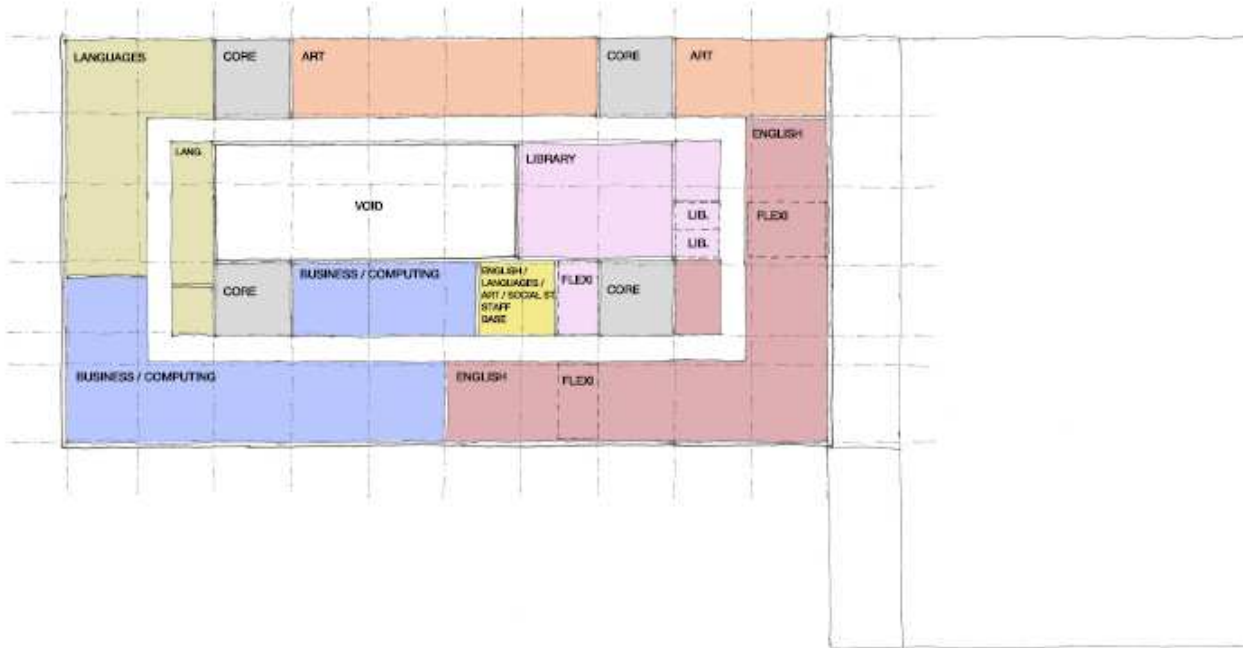
Appendix 2 – Oban High School Proposed Ground Floor Plan and Adjacencies



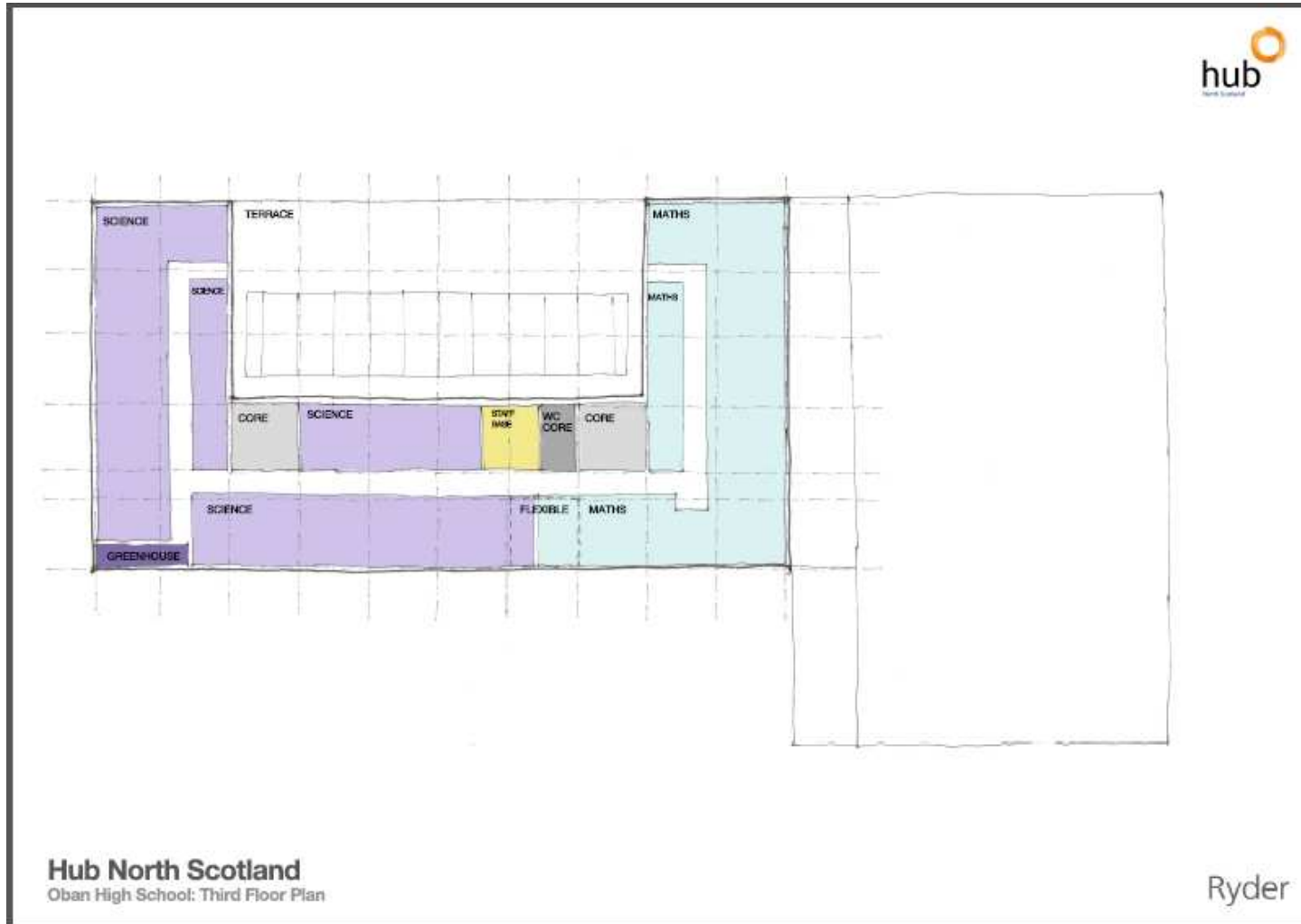
Appendix 2 (Continued) – Oban High School Proposed First Floor Plan and Adjacencies



Appendix 2 (Continued) – Proposed Second Floor Plan and Adjacencies



Appendix 2 (Continued) – Oban High School Proposed Third Floor Plan and Adjacencies



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Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles Area Community Planning Group****10th December 2014****Agenda Item [for office use]**



Inspection of Oban High School Learning Community

1. Purpose

Update on the recent Education Scotland inspection visit of the learning community surrounding Oban High School.

2. Recommendations

ACPG members note the findings of the inspection team.

3. Background

Education Scotland (formerly known as Her Majesty's Inspectorate of Education) undertakes regular inspections across Scotland to assess the quality of learning activities provided. The model of inspection currently used involves two teams of inspectors operating simultaneous, independent inspections – one of the formal education provision, and the other of the level of community learning activities in an area. This report relates to the inspection of the learning community surrounding Oban High School and covers youth work, adult learning and community capacity building activities. Projects and work inspected include those provided by public and third sector partners.

4. Detail

This inspection of learning and development in the learning community surrounding Oban High School found the following key strengths:

- Vibrant community with wide range of effective community organisations.
- Learning programmes and community activities which meet the needs of many people at risk of exclusion.
- Positive culture of networking.

The following recommendations cover actions which the inspectors suggested would further improve the impact of community learning

activities:

- Identify priorities for the Oban High School learning community based on shared evaluations and data analysis.
- Work together to improve progression routes and accreditation opportunities for learners.
- Jointly plan and evaluate to improve outcomes.

Education Scotland evaluates four important quality indicators to help monitor the quality of learning communities across Scotland. The following are the results for the learning community surrounding Oban High School.

Improvements in performance	Satisfactory
Impact on participants	Good
Impact on communities	Very Good
Improving services	Good

This report uses the following word scale to make clear judgments made by inspectors.

Excellent	Outstanding, sector leading
Very Good	Major strengths
Good	Important strengths with some areas for improvement
Satisfactory	Strengths just outweigh weaknesses
Weak	Important weaknesses
Unsatisfactory	Major weaknesses

5. Conclusions

The inspection report identifies that the impact of community learning activities in the Oban High School catchment area has many strengths, which can be further improved by sharing information and a partnership approach to planning and delivery of services.

6.0 SOA Outcomes

- Education, Skills and training are available to all
- People lead healthy, active lives
- Communities are safer and stronger

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**Inspection of the learning community
surrounding Oban High School
Argyll and Bute Council
28 October 2014**

1. Context

Community learning and development (CLD) partners within the area of Oban High School were inspected by Education Scotland during September 2014. During the visit Education Scotland staff talked to children, young people and adults. We worked closely with local CLD managers, CLD providers, partners, paid staff and volunteers. We wanted to find out how well partners are improving the life chances of people living in the community through learning, building stronger more resilient communities and improving the quality of services and provision. We also looked at how well, paid staff and volunteers are developing their own practices and how well partners, including schools are working together. We looked at some particular aspects of recent work which were identified by partners including:

- opportunities that are inclusive and contribute to health and wellbeing;
- progress towards employment; and
- engagement with community organisations to support their development.

2. How well are partners improving learning, increasing life chances, promoting and securing wellbeing?

Partners are delivering a wide range of learning opportunities which are improving wellbeing and contributing to increasing life chances. Almost all learners are positive about their learning experiences. Local organisations and social enterprises make a very strong contribution to providing social and educational opportunities in the community.

Children, young people and adults who are at risk of isolation or exclusion benefit from partners providing well targeted activities which enable them to participate in their community. Young carers at North Argyll Carers improve their confidence, make new friends, and feel less isolated through taking part in group and individual activities. Adult carers, along with other members of the community, become less isolated and learn new skills through participation in creative activities. Young people with additional support needs gain confidence through working in new environments. They develop their skills through an intergenerational project run at the Shed workshop building, by the school, the CLD service and Argyll Voluntary Action volunteers. Adult learners with additional needs achieve and progress through their involvement with Argyll College Failte Group and Oban Library Readers Group. Adults facing difficulties including substance misuse, mental illness and homelessness improve their wellbeing through accessing the services at the social enterprise Hope Kitchen. Hope Kitchen clients are less socially isolated, have improved self esteem and nutrition through getting access to meals, advice and support.

Partners work well together to increase employability for young people and adults and address the needs of those affected by welfare changes. Almost all young people progress to positive and sustainable destinations. Increasing numbers of young people now take up Modern apprenticeships. Thirty participants on Driving Theory sessions achieved passes in the last year which contributed to increased employment opportunities for many of them. Partners in the Strategic Welfare

Reform Group are running digital literacy activities which successfully improve adults' information and communications technology (ICT) skills and confidence about dealing with benefits online and using Universal Job Match.

Several partners use high quality outdoor learning to enable children, young people and adults to gain confidence and increase their sense of wellbeing. The social enterprise Stramash effectively raises children's awareness of their environment and their capacity to manage risks. Adult learners increase their self esteem and improve their literacy and numeracy skills through a range of problem solving tasks by taking part in the *WoodWord* outdoor learning initiative.

Community organisations address community issues and meet identified needs very effectively. Young people in North Argyll Youth Forum actively work to improve their community. They are establishing a Youthbank and campaigning for a local alcohol tax to promote healthier lifestyles and raise funds to support local youth work activity. Confident, skilled and active volunteers run the *Loch Awe Loch Watch* project to prevent further accidents on the loch and ensure that the loch is safer to use and live by. Oban and District Disability Forum and Access continue to improve awareness of disability and ensure accessibility across the Oban area. The group operates effectively across a range of partnerships and contributes significantly to ensuring that disability issues are on the agenda at all levels.

Volunteers enhance cultural life across the area. The Highlands and Islands Music and Dance Festival is a four-day event organised and run by volunteers attracting 1100 participants and 3000-4000 visitors. Volunteers at Dunollie Preservation Trust engage effectively with local schools linking local heritage and history to the curriculum. Social enterprises make a significant contribution to the learning community as providers of services which meet many wellbeing, social and educational community needs. Phoenix Cinema social enterprise runs a comprehensive film programme and is developing the facilities as a multi-use area. More than 100 volunteers are involved in all aspects of the cinema and are effectively supported to develop their skills. Social Enterprise partners are at the forefront in using data to inform improvements and in setting clear, measurable targets. Hope Kitchen track client participation and use this to inform future action. The Atlantis Leisure Board regularly monitors performance against targets and to analyse social impact. Working together to systematically gather, share and analyse performance data would enable partners to gain an overall picture of the needs of the community. This would enhance their ability to prioritise and to set joint targets which would improve the total learning offer.

Whilst partners support some learners to gain recognition for their achievements through local and national awards there is further scope to increase the numbers of learners of all ages achieving accreditation. Children and young people would benefit from partners planning together to increase continuity and impact across learning opportunities. This would support learners to identify skills gained in one learning opportunity and apply them in another. In some cases it would also open up opportunities for accreditation. Progression routes from adult learning into further learning, training, volunteering, community activism and enterprise are not clear. Providing more effective guidance to adult learners on the options open to them would enable them to build on the skills and confidence they have developed. The

community would benefit from partners building on the positive work with youth forums to strengthen youth voice across the partnership. Involving children and young people in leadership opportunities wherever possible will also build in long term continuity for many community groups.

3. How well are partners working together and improving the quality of services and provision?

Strong informal networks between a wide range of partners in the learning community enable partners to regularly share information and have a good knowledge of each other's provision. Partners are in the early stages of developing more formal, local structures through which they aim to support the systematic improvement of the quality of services and provision.

Thematic partnerships are improving the quality of services and provision. Partners work together effectively to identify barriers to employment and intervene at an early stage. Through sharing intelligence about the local job market and developing joint responses they deliver well-judged services which address local needs including a work club, job fair and ICT learning provision. Partners in the Strategic Welfare Reform Group carried out a scoping study in 2013 to better understand the learning needs arising from welfare reform and have planned additional provision, including the *Support and Connect* project for rural areas, as a result.

Partners effectively use a wide range of methods to gather feedback from participants and other stakeholders. A few partners including Argyll Voluntary Action and Atlantis Leisure successfully use social media to provide information to and to gather feedback from participants. Community Development Workers effectively support community groups and councils to use a range of community engagement resources to gather information and consult communities. Nearly all partners are committed to exploring ways to strengthen their understanding of and capacity to undertake self-evaluation. Local people would benefit from partners undertaking shared self-evaluation to improve learning outcomes across the whole community. There is a need for partners to capture and analyse the impact of provision as well as participation rates in order to set clear, shared priorities and deliver services which address changing needs. Developing consistent joint planning and monitoring of learning opportunities across partners would increase learning impacts and support the efficient use of resources.

Partners now have the opportunity to build on existing good training and development opportunities by using the wide range of skills available across services, social enterprises and voluntary organisations in the community to learn from each other. Enhancing the coordination and marketing of training opportunities across the partnership would enable more staff and volunteers to access training which meets their needs.

This inspection of learning and development in the learning community surrounding Oban High School found the following key strengths.

- Vibrant community with wide range of effective community organisations.
- Learning programmes and community activities which meet the needs of many people at risk of exclusion.
- Positive culture of networking.

We discussed with partners how they might continue to improve their work. This is what we agreed with them.

- Identify priorities for the Oban High School learning community based on shared evaluations and data analysis.
- Work together to improve progression routes and accreditation opportunities for learners.
- Jointly plan and evaluate to improve outcomes.

4. What happens at the end of the inspection?

There are some improvements needed, but because partners have a good understanding of their strengths and areas for improvement, and communities are achieving well, we have ended the inspection process at this stage. We will monitor progress through our regular contact with the local authority. Our Area Lead Officers along with Argyll and Bute will discuss the most appropriate support in order to build capacity for improvement and will maintain contact to monitor progress.

Alona Murray
HM Inspector
28 October 2014

Additional inspection evidence, such as details of the quality indicator evaluations, for this learning community can be found on the Education Scotland website at <http://www.educationscotland.gov.uk/inspectionandreview/reports/othersectors/communitylearninganddevelopment/ObanHighSchoolLCArgyll.asp> .

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complaints@educationscotland.gsi.gov.uk or write to us, addressing your letter to The Complaints Manager, Denholm House, Almondvale Business Park, Livingston, EH54 6GA.

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Education Scotland

Argyll and Bute Community Planning Partnership**Area Community Planning Group****2nd December 2014****Agenda Item [for office use]****SOA Outcome [Number]**

Business Gateway

**1. Purpose**

Information on Funding sources

2. Recommendations

Read over information and take leaflets for reference.

3. Background

One of Business Gateway's tasks is to signpost clients towards potential funding routes.

4. Detail

There are leaflets on two relatively new sources of loan funding, plus our existing Business Growth Grant for future reference. The main purpose of this is to bring this to the attention of a wider audience and let folk know that it is available when they are speaking to businesses. Any enquiries can come to us initially to discuss in more detail.

West of Scotland Loan Fund - <http://www.wslf.co.uk/>

Loan administered by Developing Strathclyde Limited(DSL) (<http://www.dsl-businessfinance.co.uk/>) and now available throughout the Argyll & Bute area which was previously excluded. DSL provide loans of up to £100,000 and are available at a current interest rate of 5%. Security may be required. Some sectors are excluded.

Start Up Loan - <http://www.startupfinancescotland.co.uk/>

UK wide programme of loan support for new businesses. Rolled out now across Scotland having been trialled in England. The business must have been trading for less than 12 months and have a viable business proposal, which indicates that the business is capable of repaying any loan. The loan is unsecured (£1,000 - £25,000) with a current interest rate of 6%. The applicant must pass an initial credit check.

Business Gateway Plus Growth Grant - <http://www.argyll-bute.gov.uk/business-gateway-plus>

Grant of up to 50% (max £3,000) available to support businesses with growth plans. New businesses must have been trading for at least 3 months and be able to demonstrate anticipated Turnover of £70k in the first 18 months of trading. For existing businesses an annual turnover of £70K is required. In both cases, the grant must be allied to a project which will further increase the business's turnover.

5. Conclusions

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